# **RESUME**

# SEENA.K.H

MOBILE NO	:	8921557725
E-MAIL ID	:	seenaharidas1997@gmail.com
LOCATION	:	Alappuzha, Kerala

# ACADEMIC QUALIFICATION

I am a qualified MBA graduate (HR & Marketing) at University Institute of Management college, Kerala University, (2018-2020) Alappuzha, Kerala.

Year	Standard of education	Name of Institution	Board / University	Marks
2015- 2018	BCOM (Finance & Taxation)	Master's College, Thuravoor, Cherthala	Mahatma Gandhi University	56%
2013- 2015	Commerce	Bishop Moore Vidyapith Cherthala	CBSE	72%
2012- 2013	SSLC	Bishop Moore Vidyapith Cherthala	CBSE	68%

# WORK EXPERIENCE

• HR Trainee (1 month) at MILMA CATTLE FEED Plant, Pattanakkad, Cherthala.

#### SKILLS

- Hardworking
- Positive minded
- Communication skills

### PERSONAL DECLARATION

I hereby declare that all information in this resume is accurate and true.

Place : Pattanakkad

Yours Faithfully

Date : / /2022



### PERMANENT ADDRESS

Kunnathuparambu Pattanakkad.P.O Cherthala, Alappuzha Kerala. Pincode: 688531

# PERSONAL DETAILS

Father's name	: K.N.Haridas
Mother's name	: Saina.K. R
Date of Birth	: 18/04/1997
Nationality	: Indian
Gender	: Female
Religion	: Hindu,
	Ezhava
Mother Tongue	: Malayalam
Marital status	: Single

#### LANGUAGE KNOWN

- Malayalam
- English

#### **COMPUTER SKILLS**

- MS Word
- MS Powerpoint
- MS Excel

#### HOBBIES

- Cooking
- Craft work
- Drawing

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