


DIVYA RAJ

 Pathnamthitta, India 689532

 9633949307

 divyaraj9633@gmail.com

PROFESSIONAL SUMMARY

To prove myself with a progressive organization by utilizing my skills and abilities dedicated to the core of the career and find a better position that offer professional growth, success and security while being resourceful, innovative and progressive.

EDUCATION

MBA, HUMAN RESOURCE MANGMENT, 2021

SERT IT CAMPUS CHENGANNUR - Chengannur

80%

ANNAMALI UNIVERSITY

SAP, FOREIGN ACCOUNTING, 2018

G-TECH - THIRUVALLA

SAP EDUCATION

Diploma, Indian and Foreign Accounting, 2018

G-TECH - THIRUVALLA

75%

IAB

BBA, BUSINESS ADMINISTRATION, 2017

SERT IT CAMPUS - CHENGANNUR

55%

M G UNIVERSITY

PLUS, TWO, BIOLOGY SCIENCE, 2014

AMMHSS - EDAYARANMULA

75%

STATE BOARD

High School Diploma, 2012

AMMHSS EDAYARANMULA - EDAYARANMULA

75%

STATE BOARD

SKILLS

- SAP
- Tally



ACEDMIC PROJECT

JOB ANALYSIS

Job analysis is a systematic explanation study and recording the responsibilities, duties, skill, work environment and ability requirement of specific job.

LANGUAGES

Malayalam: Native language

English:  B1 **Hindi:**  B1
Intermediate Intermediate

ADDITIONAL INFORMATION

Name: Divya Raj
Father's Name: T D Nadarajan
Permanent Address: Anuraj Bhavan, Kurichimuttom P.O,
Edayaranmula, Pathanamthitta, Kerala-
689532
Date of Birth: 17.05.1996
Sex: Female
Marital Status: Single
Nationality: Indian

DECLARATION

I hereby declare that the above-mentioned details are true to my knowledge and conviction.

Date :
Place : Pathanamthitta

Your Sincerely
Divya Raj