



## CURRICULAM VITAE



**ANNMARY NITHA**

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**E-mail ID**

**annmarynitha@gmail.com**

**Personal Data**

*Date of Birth: 21/12/1993*

*Age : 27*

*Gender : Female*

*Nationality : Indian*

*Marital status: Single*

*Father Name: Jacob K T*

**Permanent Address:**

*Kanjookaran House*

*Manjummel, P.O*

*Ernakulam, Kerala.*

*683501*

***Hobbies: Listening to music ,  
Reading and Cooking***

## **SUMMARY OF QUALIFICATIONS**

- **MBA – Hospital Management**
- **Medical Coder certified CPC from AAPC**
- **ICD-10 Certification from AAPC**
- **Bachelor degree in Medical Records and Health Information from Lourdes College of Paramedical science.**
- **Senior Secondary from Lady of Mount Carmel H.S.S Ernakulum, India**
- **S.S.L.C from PIUS GIRLS HIGH SCHOOL EDAPALLY, India**

### **Project & Training program**

Pushpagiri Medical College, Pathanamthitta.

## **PROFFESIONAL EXPERIENCE**

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### **✓ RAJAGIRI HOSPITAL**

**( FEB 2021- OCT 2021) as MR Technician – Medical Records**

#### **JOB RESPONSIBILITIES**

- ✓ **Patient Report Issuing**
- ✓ **IP Chart Assembling**
- ✓ **Patient Census & Statistics**

✓ **LOURDES HOSPITAL**

( MAY 2017- JUNE 2020) as a medical records technician as well as medical coder

**JOB RESPONSIBILITIES**

- ✓ Receiving birth and death and sent it to concern authority(cochin corporation)
- ✓ Coding the IP charts(ICD 10 & CPT)
- ✓ Assembling and deficiency clearing the medical records(audit)
- ✓ Mortality auditing
- ✓ Hospital statistics
- ✓ Teaching 1&2 year DMRT students(medical terminology & coding)
- ✓ Sending of communicable disease to corporation

✓ **HGSL BANGALORE (2015-2017) AS MEDICAL CODER**

**JOB RESPONSIBILITY**

- Handle with ICD 9, 10 CPT, E & M, Surgery coding, as well as radiology

**PROFESSIONAL SKILLS**

- Excellent oral and written skills in communication
- Comfortable with most medical coding & billing software's
- Strong time management skills

**KEY ACCOMPLISHMENTS**

- Active member of a team that devised an Evaluation & management-coding database that took in relevant data and minimizes errors, also got confirm early in HGSL
- Best Buddy in HGSL &, top gun award

*I hereby declare that all the information mentioned above is true to the best of my knowledge and belief. If given a chance, I promise to work with extreme honesty, sincerity and commitment*

**KERALA  
INDIA**

**ANNMARY NITHA  
+91 8921044834**