



JAIN VARGHESE

Driven student leveraging studies in healthcare management seeks real-world experience in an entry-level position. Offers strong interpersonal and task prioritization skills. Fast-learning and adaptable worker with proven history of reliability.

CONTACT

- +91 9946406407
- jainvarghese009@gmail.com
- Surabhi Garden, Pananchery, Pattikad, Thrissur 680652

EXPERTISE / SKILLS

Communication skills
Presentation skills
Accounting
Financial Management
Collaboration & Team facilitation
Quick Learner
Can-do attitude

LANGUAGE S

Fluent in English + Malayalam
Conversation in Tamil

REFERENCES

Arathy Sreekumar, *Faculty,*
Dr. Jhon Mathai Centre for
Management Studies
+91 9747312856

EDUCATION

MBA HEALTHCARE MANAGEMENT

(pursuing)

Dr Jhon Mathai Centre for Management Studies, Thrissur

July 2019 - Present

BACHELOR OF COMMERCE

Thunchathezhuthachan College, Palakkad

June 2015 - June 2018

WORK EXPERIENCE

DSB INTEGRA AGENT,

THRISSUR, KERALA

Nov. 2020 - present

- Offered friendly and efficient service to all customers, handled challenging situations with ease.
- Resolved problems, improved operations and provided exceptional service.
- Carried out day-day-day duties accurately and efficiently.
- Delivered doorstep banking services to customer locations within specific timeframes.

DEBT RECOVERY AGENT, HDFC

BANK PALAKKAD, KERALA

Jul. 2018 - Dec. 2018

- Delivered exceptional customer service on all calls while maintaining calm and professional demeanour in challenging circumstances.
- Created spreadsheets using Microsoft Excel for daily, weekly and monthly reporting.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

PROJECTS / INTERNSHIPS

- Research Project: "Non-clinical Manpower Logistics Management" at Daya General Hospital, Thrissur
- Completed two-week Healthcare Management Internship, Daya General Hospital
- Completed one-month internship at Apollo Adlux Hospital, Angamaly