

## RIYA JACOB

@ riyajacob3333@gmail.com

9048755946



### Objective

To get an opportunity where I can build a valuable skill set that secure entry level position in my career and wish to be a part of progressive healthcare organization, where I can apply my professional expertise in Hospital Administration, to contribute immensely to bottom line of organization to achieve organizational goals.



### Personal Details



Date of Birth : 2/10/1996



Marital Status : Single



Nationality : Indian



### Residential Address

Kooran thazhathuparambil (H),  
RB Nagar  
Karukutty p.o,  
Ernakulam,  
Kerala,  
Pin : 683576



### Experience

**Little Flower Hospital and Research Center, Angamaly**

Observer (Quality Department)

As part of DESKTOP SURVEILLANCE, currently working as OBSERVER in 'Quality department' of Little Flower Hospital Angamaly.

From 16-11-2012 till present:

- \* Part of NABH internal audit preparation
- \* Part of Mock Drill for code RED(Fire) and code ORANGE(Mass casualty)
- \* Done signage audit, Safety audit and Lift audit



### Academic Credentials

**Little Flower Institute of Medical Science and Research, Angamaly ,Ernakulam ,under Kerala university of Health science**

2019-2021

Masters in Hospital Administration



**Fortis institute of medical sciences, Bangalore ,Karnataka, under Rajiv Gandhi university of Health science**

September 2014-August 2017

Bachelor of science



2013-2014

HSE in Biology science at MGM GHSS Nayathode ,Ernakulam



### Professional Skill Set

**Operating System**

Windows,  
Android



### **Other tools**

Microsoft office



### **Curriculum Projects**

A study to assess the awareness and attitude regarding COVID -19 preventive measures among outpatients of MAGJ Hospital, Mookkannoor



A study to assess the expectation and perception of employees regarding human resource management practices at LF Hospital, Angamaly



### **Conferences**

Participated in HOSPICA EN MASSE 2019, 8th National Conference on 'Hospital 2.0' held on Dr. John Mathai center, Thrissur



PERTECON -2014 National Conference on perfusion technology -A life saving dynamic science & Ecmo symposium from 5th -7th December 2014 at Jipmer



ISECTCON -2017 the 17th Annual Conference from 24th -25th February 2017 at IISC Bangalore



### **Soft Skills**

Confident and ready to take challenge



Ability to deal with people diplomatically



Willingness to work hard and learn new skills



Leadership quality



Ability to work in a team



### **Language**

English



Malayalam



### **Reference**

Prof Sara Mathew - "Little flower institute of medical sciences and research, Angamaly"

Principal and HOD of Hospital Administration

8861427130



Mr Siddu S Neginahal - "Fortis Hospital, Bangalore"

Chief Perfusionist

9591320214



### **Declaration**

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear responsibility for correctness of the above mentioned particulars .

Riya Jacob

Place : Angamaly

Date : 20/11/2021