

From,

**ANJALI DAS**  
BHARATHI VILASAM [H]  
THIRUVARPPU PO  
KOTTAYAM[DIST]  
KERALA  
INDIA.  
PIN-686020

To,

Sub: **Application for the post of Staff Nurse.**

Respected sir,

I am ANJALI DAS,32 yrs old, came to know that there are some vacancies in your esteemed concern. I am a Diploma holder of Nursing and had an experience of 7 years and 6 months.

I have enclosed my detailed Bio-data and self attested copy of my certificates for your kind verification. I am expecting a positive response from your side as early as possible. If you give an opportunity in your esteemed concern, I will do my duties and responsibilities in my level best.

Thanking You

Yours faithfully,

Place:  
KOTTAYAM

Anjali Das

# **ANJALI DAS**

**D.O.B**

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21-4-1989(32)

**FATHERS NAME**

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MR. SIVADAS P S

**SEX**

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FEMALE

**MARITAL STATUS**

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**MARRIED**

**RELIGEON**

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HINDU

**NATIONALITY**

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INDIAN

**PERMANENT ADDRESS**

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BHARATHIVILASAM (H),  
THIRUVARPPU (P O),  
KOTTAYAM 686020,  
KERALA, INDIA.

**PRESENT ADDRESS**

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MANGALATHUTHEKKEL(H)  
NEENDOOR (P.O)  
KOTTAYAM 686562  
KERALA,INDIA.

CONTACT NUMBER

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+919645939434

EMAIL ID

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anjahirahul899@gmail.com

LANGUAGES KNOWN

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ENGLISH, HINDI, TELUGU, MALAYALAM

PROFESSIONAL QUALIFICATION

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DIPLOMA IN GENERAL NURSING AND MIDWIFERY  
[BALAJI SCHOOL OF NURSING,KAVALI, NELLORE .]

WORK EXPERIENCE ( 7 Yrs and 6 months)

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SH MEDICAL CENTRE HOSPITAL [15-11-2010 to 30-11-2011]

CITY HOSPITAL KOTTAYAM [22-05-2012 to 06-04-2013]

ST JUDES HOSPITAL [16-04-2013 to 16/11/2015]

BHARATH HOSPITAL KOTTAYAM [17/06/2016 to 31/12/2017]

MALLA REDDY NARAYANA MULTY SPECALITY HOSPITAL  
HYDRABAD [08/12/2018-25/11/2019]

MEDICAL COLLEGE HOSPITAL KOTTAYAM[28/04/2021-31/10/2021]

## CAREER OBJECTIVE

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TO ACHIEVE EXCELLENCE IN THE FIELD OF NURSING, AND ATTAIN A CHALLENGING CAREER WHERE I CAN CONTRIBUTE TO BE THE BEST OF MY KNOWLEDGE AND MY TALENTS FOR THE BENEFITS OF THE HOSPITAL AS WELL AS MYSELF OF A REPUTED HOSPITAL EMPLOYING LATEST METHODS IN CARE GIVING, WHILE PROVIDING FLEXIBILITY FOR GROWTH AND OPPORTUNITIES FOR MAXIMAL UTILIZATION OF POTENTIAL.

## **EQUIPMENTS USED:**

- BP Apparatus
- Glucometer
- Ambu bag
- Pulse oxymeter
- Oxygen flow meter
- Suction apparatus
- Nebulizers
- Nasal prong

## **DETAILS OF WORK**

- Orientation of patient and relatives about the hospital and its functioning..
- Data collection.
- Assessment of vital signs and monitoring intake and output chart.
- Physical examination and diagnostic evaluation.
- Following physician rounds and carrying out orders prescribed.

- Maintaining ward inventory and indents.
- Asepsis and infection control.
- CPR intramuscular and intravenous injections, dressings, venous sample collections.
- Discharge and follow up care.
- Performs in medical emergencies.
- Maintain safe environments for patients, clients, confidentiality of medical records and maintain professional and ethical conduct at all times.

### **ACADEMIC QUALIFICATION**

<b>S.NO</b>	<b>NAME OF THE COURSE</b>	<b>YEAR OF COMPLETION</b>	<b>NAME OF THE BOARD/UNIVERSITY</b>
<b>1.</b>	<b>S.S.L.C</b>	<b>2005</b>	<b>Board of Secondary Education. Kerala</b>
<b>2.</b>	<b>Higher Secondary</b>	<b>2005-2007</b>	<b>Board of Higher Secondary Examination, Kerala</b>

### **PROFESSIONAL QUALIFICATION**

<b>S.NO</b>	<b>NAME OF THE COURSE</b>	<b>DURATION</b>	<b>NAME OF THE UNIVERSITY</b>	<b>NAME OF THE COLLEGE/INSTITUTE</b>	<b>GRADE</b>
<b>1.</b>	<b>Diploma in general Nursing and Mid wifery</b>	<b>2007-2011</b>	<b>Directorate of medical education Andhra Pradesh</b>	<b>Balaji School of Nursing, Kavali, Nellore.</b>	<b>1st division</b>

### **MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS**

**Registered nurse number : 111729**  
**Date, Month, and Year : 26<sup>th</sup> July 2011**  
**Kerala Registration number : 75328**

**DECLARATION:**

I here by declare that the entire particulars in this statement are true and correct to the best of my knowledge. I sincerely hope that you will find me as a deserving candidate and consider my application favorably for a suitable post in your esteemed organization.

**PLACE:Kottayam**  
**DATE :07-12-2021**

**[ANJALI DAS]**