

Sunu.k.s

Ernakulam

Mobile: 8848485579

E-mail : sunuks1988@gmail.com

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**CAREER OBJECTIVE:**

 I seek suitable position within your reputed organization where I can implement my skills along with academic background to achieve the organization goal.

**EDUCATION QUALIFICATION:**

* B.Com (Computer Application)

SwamySwaswathikanandaCollege Poothotta at M.G. University Kottayam

**COMPUTER KNOWLEDGE:**

* Advanced Tally 7.2
* Microsoft Office Package

**PROFESSIONAL EXPERIENCE**

* **One Year Experience as an office staff in Fruitoman's .**

* **One year experience as a clerk in MEDICAL TRUST HOSPITAL .**
* **Two year experience as a teacher in AL MAHD DAY BOARDING**

 **SCHOOL Bahrain.**

**PERSONALITY DETAILS:**

* Diligent, Confident, can work effectively in a group as well as individually.
* Speedy grasping, willingness to learn & put learning to practice.
* Good communicative, decision making & analytical skills.
* Interpersonal Communication skills
* Self Motivated
* Capable of doing hard work
* Effective team leader /player
* Sincere and Honest with Work

**OTHER ACTIVITIES**

* Participated in Drama
* Participated in various School organized dance competition

**HOBBIES**

* Watching TV,
* Listening songs,
* Writing stories.
* Enjoying Nature

**PERSONAL PROFILE**

Name : Sunu.k.s

Father Name : Suku.k.a

Date of Birth : 20/04/1988

Marital Status : Married

Nationality : Indian

Languages Known : English, Malayalam

Permanent Address : sunu.k.s

 Kadamattu (H)

 Arakkunnam p.o

 Ernakulam (Dist)

 Kerala

 Pin: 682313

**DECLARATION**:

I hereby declare that all the above information are true to best of my knowledge and believe.

Place: Ernakulam,

Date :14-07-2021