



SARATH S NAIR

HR-EXECUTIVE

CAREER OBJECTIVES

Aspiring to pursue challenging assignments in Human Resource & Operations with the drive to make a significant contribution and achieve results in conjunction with organizational goals.

PROFILE SUMMARY

- A customer oriented, multitasking fresher with MHRM degree in HR.
- Expert in understanding the business requirement.
- Excellent in identifying the need of organization.
- Excellent in understanding and analyzing the human behavior.
- Proficient in coordinating with the people.

CONTACT DETAILS

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PERSONAL QUALITIES

- Strong motivational and leadership skills.
- Exceptional presentation and interpersonal skills.
- Unmatchable communication skills in writing and verbal both.
- Ability to work in a team as well as individual.

EDUCATION HISTORY

MAHATMA GANDHI UNIVERSITY

PG - MHRM | 2019 - 2021

Completed post graduation in Master of Human Resource Management in Holy cross college of Management and Technology , Puttady

MAHATMA GANDHI UNIVERSITY

Bsc. Botany | 2015 - 2018

Completed graduation in Bsc. Botany from St.Thomas College , Palai

CORE COMPETENCIES

- Sound knowledge of HR workings.
- Good command over HR concepts.
- Familiar with working of Ms Excel.
- Problem solving skills.
- Can work under pressure.
- Target oriented.
- Quick learner.