



JINTU S



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OBJECTIVE

“To be a successful professional in this company and to achieve the objectives of the company with capabilities, hard work and fairness and continues upgrade my knowledge and skills”

PERSONAL DETAILS

Date of Birth : 03/03/1998

Gender : Female

Marital Status : Married

Nationality : Indian

Languages Known: English, Malayalam, Tamil

STRENGTH

- Social and people friendly
- Good team player
- Keen to learn new concepts
- Ability to grasp quickly

AREA OF INTEREST

- Driving
- Meeting New People
- Experiment with Food

COMPUTER SKILLS

- Fundamentals of Computer
- MS-Office: Word, Excel, Power Point
- Tally ERP

ACADEMIC PROJECT

Topic: “A Study on Factors Contributing Sustainability to Public Transportation”

Duration: 3 months

ACADEMIC DETAILS

| COURSE & YEAR | INSTITUTION | BOARD/ UNIVERSITY | MARKS |
|-------------------------------------|---|--|------------------|
| M.Com Finance 2019-21 | Marian College Kuttikkanam (Autonomous) | Mahatma Gandhi University | Course Completed |
| BBA 2016-19 | Holy Cross College of Management & Technology Puttady | Mahatma Gandhi University | 76% |
| Higher Secondary (Commerce) 2014-16 | Government Higher Secondary School Vandiperiyar | Board of Higher Secondary Examination Kerala | 80% |
| SSLC 2014 | Government High School Vandiperiyar | Board of Public Examination Kerala | 74% |

ADDITIONAL QUALIFICATIONS

| COURSE & YEAR | INSTITUTION | MARKS |
|---|--|-------|
| Diploma in Indian and Foreign Accounting (DIFA) 2018-19 | G-tech Computer Education Kumily | 83% |
| Certificate in Human Rights (CHR) 2017 | Indira Gandhi National Open University (IGNOU) New Delhi | 57% |

WORKING EXPERIENCE

| COMPANY | ROLE | PERIOD |
|-------------------|-------|----------------------|
| LIC Vandiperiyar | Agent | Sep 2020 - June 2021 |
| Medilab Ernakulam | PRO | July 2021- Sep 2021 |

LEARNING EXPERIENCE

| COMPANY | ROLE | PERIOD |
|--|---------------------|------------|
| Cargo e Connect Pvt Ltd | Marketing Intern | April 2020 |
| Jankalyan Multipurpose Education Society | Fund Raising Intern | Sep 2020 |

CERTIFICATIONS

Hong Kong Baptist University Future Learn

- Teaching University Student

Google Digital Unlocked

- Fundamental of Digital Marketing

Digital Deepak

- Digital Marketing Basics Course
- Lead Generation Master Class

E marketing Institute

- E-Commerce
- Online Marketing
- Email Marketing
- Social Media Marketing
- Affiliate Marketing
- Content Marketing
- Blogging Marketing
- Search Engine Marketing
- Search Engine Optimisation
- Web Analytics

Alison

- Technical Writing Essentials
- Diploma in Operations Managements

Corporate Finance Institute

- Fundamentals of Accounting
- Forms of Business Structure
- Introduction to Corporate Finance
- Reading Financial Statements
- Excel Crash Course
- Fundamentals for Credit
- Math Fundamentals for Capital Markets
- Economics for Capital Markets
- Introduction to Banking
- Banking Products and Services
- Introduction to Derivatives
- Bloomberg Essentials

Health Infonet

- Academic Communication Trends

Coursera

- Essentials of Entrepreneurship: Thinking & Action
- Global Impact: Business Ethics
- Speak English Professionally: In Person, Online & On the Phone
- Portfolio and Risk Management

TCSiON Digital Learning Hub

- Career Edge - Knockdown the Lockdown
- Risk Management in Financial Sector
- GST in 90 Minutes

PAPER PUBLICATION

- **A Study on Social Factors Contributing Sustainability to Public Transportation in Kerala** (IJSET - International Journal of Innovative Science, Engineering & Technology, Vol. 7 Issue 12, December 2020)
- **Sustainable Public Transportation and UN-SDG: On the Basis of Economic Factor Contribution** (Kala Sarovar ISSN: 0975-4520 (UGC Care Group-I Journal) Vol-24 No. 01 January–March 2021)

ACHIEVEMENTS

- Got **IAB (International Association of Bookkeeper) Certification** for **“Diploma in Indian and Foreign Accounting”**
- **Paper Presented** on titled **“A study on celebrity endorsement and consumer buying behaviour”** in St. Joseph College Moolamattam
- Participated in **National Workshop** and various **National Seminars**
- Participated many **Webinars** and **Quiz** during Lockdown
- Participated Online Ten-Day **Training Programme** on **“GST Registration, Assessment and Filling of Return under GST Law”** organised by Bharathiyar University

CAREER KNOWLEDGE

- Provide bidirectional communication between the society and laboratories (Camp arrangements, Insurance tie-up's, corporate tie-ups and Hospital & Lab tie-up's)
- Assist to create a strong image & culture and Marketing
- Representing the company at events such as press launches, news conferences, exhibitions, open days and sponsorship
- Attend to guests and deal promptly with their request and queries

DECLARATION

I hereby declare that above furnished information is true and correct to the best of my knowledge and belief.

Date:

Place:

JINTU S