



Dharsana M

HR Executive

MSW qualified HR Executive with strong work ethics and knowledge, seeking for staff executive position with room for growth.

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📍 Sreedharsam (H) Thekkethara, Pazhayannur, Thrissur Kerala, India 680587

🌐 [linkedin.com/in/dharsana-m-53844b203](https://www.linkedin.com/in/dharsana-m-53844b203)

EDUCATION

MASTER OF SOCIAL WORK (Human Resources Management)

Sree Narayana Guru College (Bharathiar University)

03/2020

Coimbatore, Tamil Nadu

BACHELOR OF SOCIAL WORK

ST Mary's College (Calicut University)

03/2018

Thrissur, Kerala

WORK EXPERIENCE

Employee Relationship Executive

Victus Deying (Garment Division)

01/2021 - Present

S V Mill post, Palappampatti, Udumalpet- Tiruppur 642128

Contact: Aravind Vijayaraghavan (HR Manager) - +919962226204

HR Trainee

V GUARD INDUSTRIES PVT LTD

01/2020 - 03/2020

Coimbatore, Tamilnadu

HR Trainee

TV SUNDARAM MOTORS PVT LTD

06/2019 - 11/2020

Coimbatore, Tamilnadu

Social Work Trainee

ST MARY'S L.P SCHOOL

06/2017 - 12/2017

Thrissur, Kerala

BLOCK PLACEMENT

Swami Vivekananda Medical Mission, Agali

Social work Trainee (12/2018)

Neolotex Business Solutions Pvt Ltd, Bangalore

HR Trainee (12/2019)

Sakthi Sugars Ltd - Soya Division, Pollachi

HR Trainee (05/2019)

SKILLS

Effective Communication

Relationship Development

Sound Knowledge of HR Practices

Profound Knowledge About Labour Laws

Active Listening

Microsoft Office Skills

RESEARCH

-A study on the awareness of the government services among the parents of autistic children.

-A study of the quality of Work life of employees with special reference to Kirloskar Brothers Limited, Coimbatore.

CERTIFICATION

Diploma in Counselling and Guidance (04/2021)

Bharathiar University

ACHIEVEMENTS

Achieved 6th rank in MSW from Bharathiar University (11/2020)

LANGUAGES

English

Full Professional Proficiency

Hindi

Professional Working Proficiency

Tamil

Limited Working Proficiency

Malayalam

Native or Bilingual Proficiency

INTERESTS

Music

Movies

Travelling

Cooking

Social media activities

Singing