BINNU MARIA BABY

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CAREER OBJECTIVE

To continuously develop my knowledge and capabilities by working in challenging environments and to work with utmost dedication and involvement to the fullest in all works assigned to me.

ACADEMIC QUALIFICATION

> Certificate course on **Diploma in Financial Accounting.**

COURSE/ EXAM	INSTITUTION	BOARD/ UNIVERSITY	YEAR	PERCENTAGE
MHRM	Mar Augusthinose College, Ramapuram	M.G University	2019 to 2021	Pursuing
B. Com Computer Application	Devamatha College, Kuravilangad	M.G University	2016 to 2019	84.30%
Standard XII	St. Peter's HSS, Elanji	Board of Higher Secondary Examination	2016	93.00%
Standard X	St. Peter's HSS, Elanji	Kerala State Board	2014	93.00%

ACADEMIC PROJECT

Main Project: A study on quality of work life among nurses working in private hospitals with special reference to Kottayam district.

Description:

- The project mainly focus on the quality of work life among nurses working in private hospitals.
- Identify various measures to improve the quality of work life among nurses.

INTERNSHIP

Company Name : *STATE BANK OF INDIA*, Bharananganam. **Duration :** 19 December 2018 to 31 December 2018

AWARDS AND ACHIEVEMENTS

- Completed Value Added Course on the topic 'Long term and Short term Trading in Stock Market'.
- Participated in 'Foundation program in capital markets' workshop organized by Hedge School of Applied Economics, Kochi.

TECHNICAL SKILLS

• **Software's** : Tally.ERP 9, Basics of Microsoft Excel, Word and PowerPoint.

SOFT SKILLS

- Leadership Quality
- Punctuality
- Dedication

PERSONAL DETAILS

• Sex : Female

Father's NameBaby JosephDate of Birth: 09 October 1998

Languages KnownHobbiesEnglish, Hindi, MalayalamCooking, Gardening

Nationality : IndianPassport No : R0521687

REFERENCE

- Mrs. Anu P. Mathew, Assistant Professor, Devamatha College, Email id: anu.mathew@devamatha.ac.in
- Rev. Dr. Bobby John , Assistant Professor, Mar Augusthinose College, Email id: bobbyjohnbobbs@gmail.com

DECLARATION

I, hereby declare that the above furnished details are true to the best of my knowledge and belief.

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