

# MELWIN MATHEW K SUNNY

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## Career Summary

- System Administrator with 1 Year experience
- Business Associate with 8 months
- Now working with Nippon Toyota Motor Corporation as the role of senior executive customer relations

## Career Objective

Seeking a position where I can utilize my knowledge, abilities and personal skills while being resourceful, innovative and flexible that offers professional growth along with the organization

## Technical Skill

- Communication Protocols :- ETHERNET,IPV4
- Communication Technologies :- ZigBee, Bluetooth, WIFI
- Operating System :- Windows, Linux,Server OS 2012

## Professional Experience

### System Administrator

#### Teksine Technologies, Kottayam, India

(Educational Project Development Industry)

Duration:5- Feb-2015 To 29-Feb 2016

Job Responsibility:

- User administration
- Maintaining System
- Monitor system performance
- Install OS and Soft-wares
- Monitor network communication
- Configure DNS Server
- IP Configuration
- P2P communication
- Router configuration

### Data Analyst

#### Vertex Customer Management Private India Ltd. Cochin, India

(Network Communication Industry)

Duration:3-Mar-2016 To 8-Dec-2016

Job Responsibility:

- Mobile internet configuration
- Net-setter configuration

### Customer Relations

#### Nippon Toyota Motor Corporation Private Ltd. Cochin,India

(Automobile Industry)

Duration:16-Dec 2016-

**Job Responsibility:**

- Customer relationship management
- Handling problems
- Good and soft communication
- Customer satisfaction

**Educational Details**

Aggregate	Year	Board	Institution	Examination
DISTINCTION	2015-2016	Kerala State Rutronix	Royal Educational Instiute Cochin	Diploma In Networking
C GRADE	2012-2015	MG University	B.P.C College Piravom	B.SC. Electronics With Computer Hardware
73 %	2012	Board Of Higher Secondary Education, Kerala	St.Ignatius V&H.S.S. Kanjiramattom	Plus Two
75 %	2010	Board Of Secondary Education, Kerala	St.Ignatius V&HS.S. Kanjiramattom	SSLC

**Strengths**

- Dedicated and hardworking
- Quick learner and innovative

**Personal Profile**

- Date of Birth :- 14-10-1994
- Sex :- Male
- Languages Known:- English, Malayalam

**Reference**

- Sebastin P.J, TEKSINE Technologies, +91-9633245493
- Shibu.S, Vertex Customer Management Private Limited,+91-8907798272
- Deepak , Nippon Toyota Motor Corporation Private Limited,+91-9061610678

**Declaration**

I consider myself familiar with Networking and Customer Management. I am also confident of my ability to work in a team and/or alone. I hereby declare that the information furnished above is true to the best of my knowledge.

Place :- Ernakulam  
Date :-

MELWIN MATHEW K SUNNY