

# Arathy S

Profile: Master of Hospital administration

Well competent professional with commendable skills in conducting research and organizing academic and non academic activities. Strong, Analytic and practical abilities with good communication and Interpersonal skills. Professional to secure a challenging job in the field of Hospital administration and hardworking, optimistic pleasing personality with flair in interacting with people and can adapt to multi-cultural environment. Presently looking for challenging role within progressive organizations to share gained knowledge, experience and skills.

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arathyshain93@gmail.com

7907985540

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Puthenpurayil House, Vettikavumkal,karukachal PO Kottayam, India

# **SKILLS**

Diverse management skills Motivational ability Adaptability Leadership Computer skills Information Technology

# LANGUAGES

English Hindi

Malayalam

#### **INTERESTS**

Human Resource Department Operations Department Quality department Administration

#### **EDUCATION**

## **Study Program**

Master of Hospital Administration 64% (Firstyear)

School of medical education kottayam

2017-2019

## BTech in Information Technology

Mangalam college of engineering kottayam Percentage -62%

07/2011 - 08/2015

# PROFESSIONAL EXPERIENCE

Office administration-7months Amster Group Kottayam

#### PROJECTS COMPLETED

First year

Project Name: A study to assess the knowledge of housekeeping staff related to NABH standards and hospital infection control practices

Institution: Caritas hospital Period-15days

#### Second year

Project Name: A study to analyze the process and causes of delay in shifting patients from intensive care units to wards or other units at pushpagiri medical college tiruvalla

Institution: Pushpagiri medical college tiruvalla

Period-45days