



# SHEBIN THOMAS

8113032981

[thomasga6@gmail.com](mailto:thomasga6@gmail.com)

Gopurathinkal (H), Alangad P.O,

Thiruvallloor via, Ernakulam - 683511

## CORE QUALIFICATIONS

- Quality audits
- Medical records management
- Independent researches and statistical analysis
- Coordinated mock drills at hospital
- Practical exposure to various clinical and administrative departments in hospital

## PERSONAL SKILLS

- Excellent communication skills both oral and written
- Good interpersonal skills
- Multitasking ability
- Flexible
- Ability to work under pressure
- Team leader
- Quick learner
- Reasoning and logical skills
- Excellent computer skills especially MS Office

## OBJECTIVE

To become a successful professional in the field of Hospital Administration and to work in an innovative and competitive world.

## EDUCATION

**MASTERS IN HOSPITAL ADMINISTRATION** | 2017-2019  
Little Flower Institute Of Medical Sciences And Research, Angamaly, Ernakulam (KUHS)

**BACHELOR OF TECHNOLOGY (ECE)** | 2012- 2017  
Jai Bharath College of Engineering, Perumbavoor

**HIGHER SECONDARY EDUCATION** | 2010 - 2012  
Govt. Higher Secondary School , Kongorpilly

**HIGH SCHOOL EDUCATION** | 2009 - 2010  
KEM High School ,Kottapuram

## PROJECTS



**MAGJ HOSPITAL, MOOKKANNOOR**

| May 2018

Researched and Prepared a Project report on the topic "Patient's satisfaction and hospital brand image among in patient's orthopedics' department in MAGJ Hospital, Mookkannoor".

## LANGUAGES

English ★ ★ ★ ★ ★

Malayalam ★ ★ ★ ★ ★

Tamil ★ ★ ★ ☆ ☆

Hindi ★ ★ ★ ☆ ☆

## HOBBIES

Gardening



Music



Taking Tuition



Movies



## PERSONAL INFORMATION

Birthday : 17/01/1995

Gender : Male

Nationality : Indian

Marital Status : Single

Father's

Occupation : Electrician

Mother's

Occupation : Home  
maker

Researched and Prepared a Project report on the topic “a study on Hospital information system (HIS) and its impact on quality of service in Samaritan Hospital, Pazhanaganad.”

## ACADEMIC COMPETENCIES

- Preventive and community medicine
- Basic Medical Science
- Healthcare Marketing and Strategic management
- Management of healthcare organization.
- Financial Management
- Management Accounting
- Cost Accountancy
- Legal aspects of healthcare and medical ethics
- Research Methodology and bio statistics

## AWARDS & ACHIEVEMENTS

- Coordinated college fest 2019.
- Elected as Executive member of College Union 2018-2019.
- Participated in the CNE workshop on “Quality in Healthcare Practices”
- Coordinated MHA conference “HOSCON 2018”
- Participated at the National Conference “Hospica En Masse 2k17”
- Elected as School Leader 2009-2010
- Worked as a Catechism teacher in Ernakulam- Angamaly Archdiocese from 2016

## COMPUTER SKILLS

- Microsoft Office Word,Excel,Power Point
- Language: C, Kiel,8085,8086, MAT Lab, Embedded
- General and Graphic Application: HTML
- Operating System : Windows XP, Windows 7

## REFERENCE

1. Remya Rajesh

Senior Manager, Dept. of  
Quality, Rajagiri hospital,  
Kochi.

Mob: 9947576012

remya.rajesh@rajagirihospital.com

2. Fr. Jibi George

Asst. Director  
Lourdes Hospital, Kochi

Mob: 9846354719

Jibingearge1981@gmail.com

## EXPERIENCE



### RAJAGIRI HOSPITAL, KOCHI

**Currently working as a quality observer trainee from January 2020**

- Conduct IPSG audits, Active file audits and Safety audits and reporting to management on a monthly basis.