

Noufiya P.A

Pukkattu panayapilly house
Thrikkakara p.o
Mundampalam
Cochin : 682021
Mob: 91 85900 44499

OBJECTIVE

To seek challenging work in a professionally competitive environment, where my skills are put to the best use for the organisation and in the due process learn and solidify myself with the emerging technologies/techniques and contribute to the organisational development.

ACADEMIC DETAILS

Academic Qualification	Institution	University	Year of passing	% Of Marks
MBA	MES –AIMAT Marampilly	M.G University	2016-18	72%
B.com with Computer Applications	KMM college of arts and science Thrikkakara	M.G University	2012-15	71%
Higher Secondary	KMEA-ALMANAR Higher secondary	Board of Higher Secondary Examination	2010-12	70%
SSLC	CARDINAL H S S Thrikkakara	State Board	2010	70%

AREAS OF SPECIALISATION IN MBA

Major : Marketing

Minor : International Business

WORK EXPERIENCE

- **Event coordinator - V7 Entertainments pvt .ltd (6 months)**
 - Meeting with clients
 - Scout and book locations
 - Create event proposals and presenting proposals to perspective clients.
 - Answering queries.

- **Retail Sales executive at Tecchno trade retail india pvt. Ltd (3 months)**
 - Directing customer service.
 - Telecalling.
 - Demonstrating and presenting products.

PROFESSIONAL SYNOPSIS

- Have analytical skill and ability to handle new assignments and meet deadlines
- Ability to work in a team
- Enthusiastic to learn new things
- Hardworking
- Punctuality

PREVIOUS ASSIGNMENTS / ACADEMIC PROJECTS

B.com Degree Project : Exporting and Importing in COCHIN PORT TRUST, WILLINGTON ISLAND

MBA Industrial visit at:

- TATA Tea Company , MUNNAR
- Modern Bread , EDAPALLY- MBA Organizational Study:
- Carborandum Universal LTD , SOUTH KALAMASSERY

ACHIEVEMENTS

- Participated in Management fests
- Actively participated in ICT Academy of Kerala programme
- Actively volunteered in the MES Faculty Programme

COMPUTER PROFICIENCY

- MS Office
- SAP
- C – Programming
- Tally
- HTML

INTERESTS AND EXTRACURRICULAR ACTIVITIES

- Crafts
- Yoga
- Listening music

PERSONAL DETAILS

Father's name: Abdul Kareem

Date of Birth: 01/05/1995

Languages: English, Malayalam, Hindi, Tamil

Gender: Female

Nationality: Indian

Marital status: Married

Blood group: B+ve

REFERENCE

- Dr.T.A Habeeb Rahiman , Director of MES –AIMAT, 9495990787
- Prof. M. Muhammed Sajjad, HOD OF MES- AIMAT, 9447043714
- Mr. Genil company head of v7 entertainments pvt .ltd - 9747994444

DECLARATION

I hereby declare that the above – mentioned information is correct up to my knowledge and I bear for the correctness of the above – mentioned particulars.

Date:

Place:

(NoufiyaP.A)