

HIBA FARHAN E.H

(AAPC Membership ID : 01768008)

PERSONAL INFORMATION

Passport No. : N2177454
Date of Expiry: 19-8-2025

Date of birth: 13-09-1994

Nationality: India

Mob: +91-9947502104

Email: hibashameel1@gmail.com

Place : Kerala –India

LANGUAGES

English

Malayalam

Tamil

Arabic (Reading, writing)

PERSONAL SKILLS

Enthusiastic

Communication skills

Superb customer service

Punctual

Medical Coder / Insurance Coordinator (ICD 10, CPT, HCPCS, Medical Billing)

PERSONAL SUMMARY

Highly knowledgeable Medical Coding Specialist has excellent clinical chart auditing abilities for accurate code selection. Has extensive knowledge of code reporting regulations and guidelines. Has an Medical Billing and Coding certification From American Academy for Professional Coders.

AREAS OF EXPERTISE

- Outpatient and Inpatient Coding
- ICD-10-CM Coding
- CPT Coding
- Health Information Management
- HCPCS Coding
- Healthcare Reimbursement
- Medical Terminology & Anatomy
- Pharmacology & Pathophysiology
- 3M Encoder / 3M Reference Software
- Medical Billing and Reimbursement /Medical Insurance
HIPAA, Revenue Cycle Management
- Patient Check-in/out, Patient Scheduling/Triage
- Detailed Knowledge of Coding Guidelines
- Posting Charges/Payments
- Filing Medical Records / Medical Transcription
- Clinical Data Analysis and Abstraction

KEY SKILLS AND COMPETENCIES

- Excellent telephone manner.
- Smart, presentable appearance.
- Problem solving skills.
- Good organization and prioritization skills.
- Self-motivated, proactive & hardworking.
- Ability to listen and anticipate.
- Fully aware of all Health & safety legislation relating to office work.
- Good IT skills Word, Excel, Email and Internet.

ACADEMIC QUALIFICATIONS

American Academy for Professional Coders Certification
Cigma Medical Coding Academy – India 2019

Bachelor In Commerce
St. Xavier's Women's Collage – Aluva – India 2014 - 2016

Higher Secondary School Certificate
Sree Narayana Higher Secondary School – Perumbavoor – India 2013 - 2014