

NITHIN THOMAS

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CAREER OBJECTIVE

Aspire to apply my skills and ingenuity in my domain for the larger good of the organisation and the society at large there by achieving a distinguished career.

CAREER PROFILE

- Finalization of Accounts
- Financial Statements Preparation
- Financial Analysis & Reporting
- Data Entry/Receipts/Invoices/Purchases
- Journal and Ledger Assignments
- Customers/Vendors Ageing Reports
- MIS reports
- Bank reconciliation
- Auditing
- Management Accounting
- Cost Accounting
- Budgeting & Forecasting
- Accounts Payable/Accounts Receivable
- Accounting for Manufacturing Company
- Accounting for Trading Company

EMPLOYMENT EXPERIENCE

Senior Accountant

Wellworth Group of Companies , Perumbavoor (Cochin)

October 2013 to present

Working capital management.
Costing and pricing of products and services
Cost Volume profit analysis
Break even analysis and ensuring the results
Process costing
Budgeting and budgetary control
Statutory Book keeping
Bank reconciliation, journal entries, cash handling.
Finalization of accounts.
Daily contacting representatives and payments follow up.

Inventory Management

Preparing Depreciation Schedule, Prepaid Expense Schedule and Other Provision Schedules.

Preparing MIS Reports like Customer's Ageing Report, Vendor's Ageing Report, Balance Sheet, Profit & Loss Account, Cash Flow Statements, Statement of Property Plant and Equipment and other Managerial Reports on monthly basis.

Preparation of Annual Financial Statements including Notes to the Accounts.

Formatting the reports as per the instruction from the management.

Submitting the reports to the management and explains against those clarifications required by the management.

Administered online banking functions.

Cash Budget preparation and monitor daily fund flow.

TDS collection and complying with other requirements.

EDUCATION AND CREDENTIALS

M.com

M G University, Kottayam, India)

Pursuing

B.com

M G University, Kottayam, India

2013

COMPUTER SKILLS

Basic Knowledge In Computer Applications

Tally ERP 9 Accounting Software

Proficiency in Windows XP/7

Proficiency in MS OFFICE

Exaact accounting software (Oracle based software)

PERSONAL DETAILS

Nationality	Indian
Marital status	Single
Date of Birth	13 th Jan, 1992
Languages known	English and Malayalam
Address	Manjooran House Kudapuzha Chalaky(P.O) PIN-680307 Kerala India
Interest	Playing Cricket, Listening Music and hanging out with friends
Passport Number	J8097523

DECLARATION

The particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Nithin Thomas