*CURRICULUM VITAE*

**Azhar M Y**

***Mobile No : +91-9497 667 668***

***Email : azharmy94@gmail.com***

*Career Objective*

To achieve career advancement with in a progressive organization by contributing positively towards corporate objectives and growth through utilizing my skills and knowledge, equipped with strong communication skills and attention to strengthen the interpersonal skills, building professionalism and promoting team work.

***Skills***

* Ability to take Quick decision under extreme pressure.
* Willing to shoulder challenges and responsibilities.
* Leadership skills.
* Problem solving ability.
* Good interpersonal skills for encouraging, motivating and controlling team members.
* Confident and hardworking with positive attitude.
* Excellent prioritizing, planning and organizing skills.

***Achievement***

* Best Outgoing student during the year 2014-15 in Al Azhar College of arts & Science,Thodupuzha

***Educational Qualifications***

* **MBA** **(Marketing and Human resource ) ,DC school of Management &Technology ,Vagamon in 2017**
* **B.Com, Al Azhar College of Arts & Science ,Thodupuzha**

**CAREER RECITAL**



**Organization : Raihan Institue of Medical science (RIMS) Erattupetta.**

***Designation : Executive Relations***

***Duration :******From 7th Aug 2017 to 31st March 2018.***

***Designation : Executive Operations***

***Duration :******From 1st April 2018 to Till Date.***

**Key Highlights:**

Coordinating operational activities of the hospital and handling daily operations by involving in the activities of Clinical and Non clinical departments.

* Overall responsibility in daily operations of the hospital.
* Coordinating Internal and external medical camps,Health Programes,CME ,Refferal marketing etc.
* Controlling and Co-coordinating the activities of various departments.
* Manage and improve the quality of the hospital by implementing strategies.
* Identifies deficits in operational departments and add the needful.
* Analyzing departmental activities.
* Overseeing the company’s operational needs.
* Planning and implementing administrational activities.
* Analyzing monthly & Daily performance of clinical and non clinical departments and associate with department heads to improve their functioning.
* Monitoring and involvement in Purchasing Medicines and consumables.
* Providing facilities to Clinical and Non clinical departments.
* Preparation and analysis of daily operational reports.
* Implementing strategies for the development and promotion of the hospital.

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**PERSONAL DETAILS**



**Address : Murikolil House, Erattupetta P.O ,Kottayam,Kerala ,68 61 21**

**Date of Birth : 9-1-1994**

**Nationality : Indian**

**Languages Known : English, Malayalam**

**Marital Status : Single**

**Blood Group ` : A+ve**

**I hereby declare that the above mention facts and information are true to the best of my knowledge. I will be solely responsible for any discrepancy found in them.**

DATE: **23-12-2019 (Azhar M Y)**