

RESUME

ANILA ANTONY

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Career Objectives

To gain experience in the field of accounting and utilize my skills ,in order to increase productivity of organization and individual growth.

Skill

- ✓ Thorough knowledge of accounting
- ✓ Written and communication skill
- ✓ Ability to deal with people diplomatically,
- ✓ Willingness to learn

Education qualification

- M com finance final year (private registration)-mg university
- B com finance and taxation- mg university

Technical skills

- MCFA (master in computerized financial accounting)
- Web page designing
- Ms office

Experience

1. Zion it company(1 year)

Placement executive –identifying job vacancies, arranging campus recritmants, provide placements for students.

2. The gourmet (super market)

Purchase entry and billing

Languages known

English , Malayalam, Tamil (speak),Hindi(read &write)

Personal details

Date of birth - 29/04/1998

Father's name - A P Antony

Mother's name - Rancy Antony

Address - Arakkal house

Janakeeya road

Vaduthala p o, Ernakulam 682023

date:

Anila Antony

place: