

AKHILA MURALEEDHARAN
Babitha Nivas, LBS Road, Thiruvankulam (PO) Ernakulam
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CAREER OBJECTIVE

To obtain a position that will enable me to use my organizational skills, educational background, and ability to work well with people.

EDUCATION

- **Kerala Media Academy, Kakkanad**
PG Diploma in Public Relations & Advertising

2018- 19 Ongoing
- **Nirmala Arts and Science College, Mulanthuruthy**
BA in English Literature and Communication Studies

2018
- **NSS Higher Secondary Schools, Thripunithura**
+2

2015
- **NSS Higher Secondary School, Thripunithura**
10

2013

TECHNICAL SKILLS

- MS Office

ACHIEVEMENTS & AWARDS

- Certificate of merit for contribution to Public Relations Campaign on Dementia Awareness, "Remember the Forgotten" conducted by the Department of English at Nirmala Arts and Science College, Mulanthuruthy in 2018
- Won medals and Certificates for Arts and Sports at NSS Higher Secondary School, Thripunithura

INTERNSHIP

- At Secretariat, Trivandrum in the Department of Information & Public Relations, Government of Kerala during the period from 23rd September 2019 to 31st October 2019. During my training period I got the chance to work in various divisions of Public Relations Department. I had done my training in Press Release division and wrote news reports and press release. Then in Advertisement division, written scripts for radio and television ads, story board and media planning. Worked in Web and New Media division and done posters and stories of Press Release for Social Media. Next I had done proof reading in the Publication Division too.

INTERESTS

- Dance
- Teaching
- Sports
- Anchoring

PERSONAL STRENGTHS

Self Confidence, Good Presentation Skill, Leadership quality, Solve problems without any worries

PERSONAL PROFILE

- Date of Birth : 29/01/1998
- Marital Status : Single
- Nationality : Indian
- Known Languages : English and Malayalam
- Religion : Hindu
- Sex : Female

DECLARATION

I, Akhila Muraleedharan hereby declare that information given above is true and correct to the best of my knowledge

Date : 12/11/2019
Place : Thiruvankulam

AKHILA MURALEEDHARAN