**Arun M.M**

**Mangara House**

**Mevelloor P O, MOB ILE : + 91- 8547459508**

**Kottayam E-Mail : arunm.2022@gmail.com**

**Kerala**

**INDIA.**

**ARUN.M.M**

**Professional Experience**

**1 Year 4 month customer care experience in Prudent Technologies for Idea Cellular LTD- (prepaid and post paid)-06.06.08 to 11.04.09**

**Customer care Executive-(Prepaid)**

**Handling customer Queries, Registering Complaints and Request received over the phone.**

**Service Delivery and Quality(out calling)-Post-paid**

**1.Collection,**

**2.Retention**

**2 Year Experience in Jupiter courier for Britelite and Vinverth as an Office Assistant (19/05/2010-13/05/2012)**

**5Year Experience inKerala water Authority pump operator on contract basis (20/06/2012-04/04/2017)**

**6 Mnths Experience in Eben telecom as a Customer Relationship Officer for Baby Marine (12/04/2017-20/10/2017)**

**1 Year Experience in Sbi Cards and Payment Service Ltd as a Processing Assistant**

**(27/10/2017-05-11-2018)**

**Currently working in Kerala Matrimony as Tele Marketting Executive**

**Other Experience**

**1 Year vocational Apprenticeship training experience in HMT Kalamassery.**

**[27.01.03 to 24.01.04]**

**Production Planning**

**Main Store**

**Finished Parts Store**

**Corporate Planning**

**IT Skills**

**English typewriting**

**M.S Word**

**Non IT Skills**

## Good communication and interpersonal skills

**Educational Qualification**

EXAM SCHOOL YEAR MARK

**S.S.L.C** KUNJU RAMAN MEMORIAL HIGH SCHOOL VELLOOR 2000 **54%**

**V.H.S.E** GOVERNMENT BOYS HIGHER SECONDARY PERUVA 2002 **64%**

B A ENGLISH ST STEPHENS COLLEAGE UZHAVOOR (COMPLETED) 2005-2008

**Personal Details**

Date of Birth 15April 1985

Marital Status Married

Languages Known English, Malayalam

Place of Birth Kerala, India

**Alternate Number 7306303924**

**Declaration**

I hear by declare that the above mentioned information is true and best of my knowledge

Place

Date ARUN M M

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