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in

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binoyb214

SKILLS

Communications skills

Strong interpersonal skills

Critical thinking

Problem solving and decision making

Multi-tasking

Counseling

Data Analytics

LANGUAGES



Malayalam Tamil

Binoy Balan

MSW & PG DIP IN HOSPITAL MANAGEMENT WITH TEN YEARS OF EXPERIENCE

To continue my career in a well established, competitive and challenging environment where my knowledge can be shared and enriched, contributing to the institution's growth and in turn ensuring personal growth within the organization

WORK EXPERIENCE

Department In-charge (Oncology & Stem Cell Transplant Unit) Aster DM Health Care Ltd, Kochi

09/2018 - 03/2019 JCI & NABH accredited hospital

Achievements/Tasks

- Aligned department responsibilities to meet the strategic goals and interest of the company
 - To lead department operations team and oversee its daily function
 - Assisting the management to prepare the annual budget and operational plans
 - Social worker in Bone Marrow Transplant Unit pre-transplant workup
 - Coordinating various departmental research activities
- Coordinating Stem cell public drive in association with Datri.
- Coordinating clinical trial program preparation of SOP's
- Performing Day and Night Manager On Duty
- Conducting patient support programs & Direct customer service
- All other tasks recommended by the management.

Programme Coordinator

Aster DM Healthcare Ltd, Kochi

08/2015 - 08/2018

- Achievements/Tasks Overall IP and OP supervision
- Patient care management and individual counseling
- Various departmental programme coordination and reporting
- Coordinating various patient support programmes
- Counselor in Stem Cell Transplant Unit
- Analysis of patient feed back to identify the opportunities for improving the work flow
- Act as FPOC for grievance handling pertaining to department

Team Leader

Jalanidhi Project (Kerala Government - World bank project)

04/2013 - 05/2015

Kottayam, India Jalanıdhi Projec t'-a project aided by World Bank for providing rural water supply and sanitation, in the selected Grama panchayaths of Kerala, India

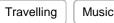
Achievements/Tasks

- Overall Team Management and oversee its function
- Preparation of pre-feasibility study report in project panchayath
- Community mobilisation
- Conducted and reporting Participatory Rural Appraisal (PRA)
- Tasked to perform periodic review of the project with community and Regional Project Management Unit
- Study and document Heath and hygiene practices
- Conducted various training programme for community
- Awareness creation activities
- Coordinated various panchayat level activities

Kochi, India

Kochi, India

INTERESTS



Cooking

HONOR AWARDS

Nominated for Star of the Month (07/2016) Aster Medcity Kochi

PASSPORT DETAILS

Date of Issue: 03/07/2019 Date of Expiry: 02/07/2029 Place of Issue: Kochi

WORK EXPERIENCE

Coordinator cum Counselor

St. Gregorios Medical Mission Hospital

09/2011 – 04/2013 Achievements/Tasks

- Overall management of Homecare services
- Coordinated various cancer awareness programs and camps through homecare branding
- Palliative care project management controlling and documenting
 - Budgeting and P&L management of palliative care project
- Coordinating various patient support programs associating with local bodies

Monitoring & Evaluation Officer Kerala State AIDS Control Project

06/2010 - 06/2011

Suraksha Project is a target intervention program among MSMs, Sex workers, migrant labors and Clients of Sex workers t o control and prevent AIDS

- Achievements/Tasks

 Data Management
- Overall office administration
- Conducted meeting with various local bodies to analyse the project progress
- Coordinated various project implementation activities
- Documents controlling and reporting

Medical Social Worker

Aster MIMS Hospital

10/2008 – 05/2010

Achievements/Tasks

- Individual and group counseling (children, couples, family members)
- Social rehabilitation activities for deserved patients
- Tasked to perform special clinics
- Patient care management

EDUCATION

Master of Social Work Bharathiar University, Coimbatore

Coimbatore, India

PG Diploma in Hospital Management (Distance stream) Annamalai University

06/2007 – 05/2008

Bachelor of Arts in Economics

Mahatma Gandhi University

08/2002 – 05/2005

Thiruvalla, India

CERTIFICATES

Project Management Essentials Certified (PMEC) Management and Strategy Institute 05/2019 - 05/2020

REFERENCES

Mr. Gopinath Menon, AGM - Operations, Aster Medcity "Reporting Manager at Aster Medcity"

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Parumala, India

Kottavam, India

Calicut, India