#### **WINNIE THOMAS**

Female, Indian, 24 years Venkilazhikath House, kairady po, mankurussi,

Pin 678510, Palakkad, Kerala Email: <a href="mailto:winnietom747@gmail.com">winnietom747@gmail.com</a>

Contact: +91 9207619183



## PERSONAL DETAILS

Father's Name : M THOMASDate of Birth : 28-09-1995

Linguistic Proficiency : English, Hindi, Malayalam, Tamil

## **CAREER OBJECTIVE**

Seeking a position in the HR department of the reputed organization where I can start my career for the new learning and to gain practical experience to put my competencies to the best use and add value to the organization contributing to growth as an individual.

## **EDUCATION**

PG/Degree Examination	Year of Passing	School/Institute	Board/university	Percentage/CGPA
MBA in Human Resource & MARKETING	2018	Mount Zion college of engineering, Pathanamthitta	KTU (APJ Abdul kalam technological University)	7.23
B.Sc. Electronics	2016	College of applied science, Ayalur	Calicut University	70%
Class XII	2013	SM Higher Secondary, Ayalur	State board syllabus	68%
Class X	2011	Lourde Matha Higher Secondary, Mangalamdam	State Board syllabus	72%

#### PROJECT WORK / INTERNSHIP

#### **PROJECT**

Name: A study on work-life balance of employees

**Description:** To find out the satisfactory level of employees regarding work-life balance with the help of questionnaire. Both work and life by a person would be leading to good quality of life and progression.

#### **INTERNSHIP**

Worked as an intern at Baby Marine Eastern exports Cochin for an internship.

## **STRENGTHS**

- Interpersonal skills
- Grasping the new skills quickly
- · Responsible towards work
- Self-motivated and directed

# **PROFESSIONAL SKILLS**

- Administrative tasks
- Ms office
- Adaptable
- Communication skills
- Reliable and resilient
- Organized
- Team leader/player
- Employment regulations
- · Ability to deal with people diplomatically

# **HOBBIES**

- Badminton
- Craft works
- Singing
- Drawing
- Gardening
- Listening music

# **INTERESTS**





