**COVERING LETTER**

From

ASWATHY.P.S.

PATHUKOLTHARA

VALAMANGALAM SOUTH

THURAVOOR P.O. CHERTHALA

ALAPPUZHA – 688532

Mobile: 7025144810

Email:- aswathyps627@gmail.com

To

HR MANAGER,

MEDICAL TRUST HOSPITAL

ERNAKULAM

Sub:- Application for the Post of Staff Nurse

Respected Sir,

I am Aswathy.P.S. studied General Nursing and Midwifery Course from K.V. School of Nursing, Cherthala during the period 2014-2018

I am quite confident that both my Skills and personal attributes match the requirements you seek for the rule and that I would be able to effectively contribute to the team and the institution.

I assure you that I will grasp my opportunities effectively and I will meet the time bound targeted objectives to the best satisfaction of the institution. I look forward for your positive reply note.

Thanking you,

Yours faithfully,

Place : Thuravoor ASWATHY.P.S.

Date :

**CURRICULAM VIATE**



From

ASWATHY.P.S.

PATHUKOLTHARA

VALAMANGALAM SOUTH

THURAVOOR P.O. CHERTHALA

ALAPPUZHA – 688532

Mobile: 7025144810 aswathyps627@gmail.com

OBJECTIVES

✓*To dedicate the knowledge gained from academics and experience toward the grow care of patients.*

✓*To acquire a position to utilise my skills and abilities in the institution and to seek every*

*opportunity that offers professional growth, while being creative, resourceful and flexible*

EDUCATIONAL QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Name of Institution | Board/univeristy | Year of Study | MARK PERCENTAGE |
| GNM | K.V. School of  Nursing | Kerala Nurse and  Midwives Council | 2014-2018 | Passed |
| 12th | V V H S  Kodumthuruthu | Kerala State | 2012-2014 | 68% |
| 10th | S C S H S S  Valamangalam | Kerala State | 2012 | 66% |

WORK EXPERIENCE

STAFF NURSE:

RELIEF HOSPITAL & TRAUMA CENTRE, MALAPPURAM FROM 16/07/2018 – 08/08/2019

AREA OF INTEREST

✓ ICU ✓Neonatology

✓ Cath Lab ✓Labour room

✓Operation theatre ✓Medical and surgical Ward

✓Paediatric nursing

EQUIPMENTS HANDLED

* Cardiac monitors
* Pulse oxymeter
* Incubator
* Nebulizer
* Syringe pump
* Infusion pump
* Glucometer
* ECG Machine
* Suction apparatus

**JOB RESPONSIBILITIES**

* Provide Individual Nursing care for each patient according to the needs
* Admitting patients.
* Indiate the nursing care process on all patients upon admission by recognizing

changes in patient’s condition and taking action as appropriate and recording the action

* Orienting patients to their physical environment uopn admission and there after necessary.
* Administer medication as ordered
* Supporting patients and family emotionally
* Reporting any unsual incident occurrence
* Observing infection control policies.

PERSONAL INFORMATION

Age : 23 Yrs.

Date of Birth : 28-08-1996

Sex : Female

Marital Status : Married

Father’s Name : Sudarsanan.P.K.

Mother’s Name : Vasundara

Religion : Hindu

Caste : Ezhava

Nationality : Indian

LINGUISTIC SKILL

To Speak : English, Malayalam and Hindi

To Read : English, Malayalam and Hindi

To Write : English, Malayalam and Hindi

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Place : Thuravoor Yours Faithfully,

Date

**ASWATHY.P.S.**