

CURRICULUM VITAE



MARIA MINNU
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PERSONAL PROFILE :

Name : Maria minnu
Father's Name : Mathew K R
Mother's Name : Elsy o j
Date of Birth : 26.10.1993
Religion : christian
Sex : Female
Nationality : Indian
Marital Status : Single
Languages Known : English, Hindi, Malayalam
Permanent Address : kuzhuvelil house ,ochanthuru po 682508
Passport No : P7313036
Date of issue : 18/02/2017
Date of expiry : 17/02/2027

CAREER OBJECTIVE

I would like to be a part of progressive organization. Where I can use my skill and knowledge the best of my ability improving my knowledge with hard work which will help in my future growth as well as of the organization.

CAREER SUMMARY:

- Administrative experience includes admissions, assessment, treatments
- Proficient in providing the quality assessment to the doctors

- Excellent in supervising the patients conditions
- Expert in maintaining the health chart of the patients
- Good in communication and other documentation
- Establish contacts with patient's families, staff and physicians.

EDUCATIONAL QUALIFICATION

Course	Name of Institution	Board/University	year
SSLC	St Teresas convent girls HSS	Board of public Examination, Kerala	2010
Plus Two	Lobelia higher secondary	Board of Higher secondary Examination, Kerala	2012

PROFESSIONAL QUALIFICATION

QUALIFICATION	INSTITUTION	UNIVERSITY/BOAR D	YEAR OF PASSING
B.Sc.Nursing	Lourdes collage of nursing	Kerala university	2016

WORKING EXPERIENCE

- ORGANIZATION Moolchandmedcity hospital in Lajpatnagar
- Designation Staff nurse
- EXPERIENCE Worked in Wards for 01 years 04 months and in PICU for 9 months

DESCRIPTION OF THE HOSPITAL

Moolchand medicity, Lajpat Nagar, New Delhi, is a 350 bedded multi specialty hospital which is equipped with all modern equipment of word class standard. The hospital iso 9001 certified and has acquired NABH Accreditation and J.C.I also in the year of 2009.

NURSING RESPONSIBILITIES:

- General Assessment of the patient
- Planning and implementing nursing care
- Monitoring vital signs and maintaining invasive arterial line

- Collection of specimen for investigation
- Administration of Drugs
- Urinary catheterization and bladder irrigation
- IV cannulation and blood transfusion
- Use of IV Syringe pump and IV infusion pump
- Care of bed sore and aseptic dressing
- Nasogastric tube insertion, feeding and stomach wash
- Care of the post operative drains
- Use of glucometer, insulin administration and monitoring
- Nebulization
- Setting of emergency tray
- Oxygen administration
- Wound care and dressing
- Meeting the hygienic and emotional needs of the patient
- Care of the client's traction
- Health education and record keeping
- ECG
- Physical examination

PROFICIENCY IN THE USE OF EQUIPMENTS

- Blood pressure monitor
- Glucometer
- AMBU Bag
- Nebulizer
- Thermometer
- Pulse Oxymeter
- Cardiac Monitor
- Syringe Infusion Pump
- Vacuum Suction Apparatus
- ECG Machine
- Nelson's Inhaler
- Laryngoscope
- Oxygen Cylinder.
- High and low suction
- ventilator
- Defibrillator
- Suction apparatus
- Arterial blood gas machine
- Alpha bed and Nimbus bed

- DVT pump

Computer Knowledge:

- G-Operator (Windows, MS Office, Internet, E-mail)
- G-Designer (PageMaker, CorelDraw, Photoshop & Malayalam)

Personal Strengths:

- Hardworking and well organized
- Enthusiastic and fast learner
- Effective team player with strong communication skills
- Team Work
- Gentile and compassionate
- Ambitions and Visionary

Achievements:

- Got appreciate from many doctors for good work
- Patient care upto 15 patients per section
- Manage the record of patents effectively
- Got appreciation from patient for excellent service
- Participated in various cultural activities
- Participated in various sports
- Participated in Camps

DECLARATION:

I hereby declare that the above statement are true and correct to the best of my knowledge and belief.

Place :New Delhi

Date :15//12/2018

MARIA MINNU