

RESUME

Gayathri R

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Objective:

Dedicated and dynamic graduate seeking a job to efficiently utilize my skills and knowledge for the steady growth of the organisation.

Work Experience:

Organisation	Designation	Duration
Santa Monica Study Abroad Pvt Ltd	Career Advisor	January 2018 to present

- Assisted more than 100 clients towards reaching their goals of selecting prospective overseas educational programs which matches their profile.
- Represented prestigious Universities/Colleges which are ranked among top institutions worldwide during Overseas Educational Expos/Fairs conducted by the company.
- Received **Star Performer of the Month** Award during April 2018
- Received **Top Performer of the Team** Award during May 2018

Organisation	Designation	Duration
Ministry of Health and Family Welfare (MoHFW)	Adolescent Health Counselor	August 2015 to December 2016 (1 year and 4 months)

Duties and Responsibilities:

Independently established the Adolescent Health Clinic at the Community Health Center and Taluk Head Quarters Hospital as a part of RKSK Project under National Health Mission (NHM)

Successfully counseled an average of 80 children per month with physical and mental health issues

Cases handled ranged from nutrition to chronic mental health issues like Obsessive Compulsive Disorder (OCD), Post Traumatic Stress Disorder (PTSD)

Assisted children to avail legal assistance, when required, to solve their problem.

Achievements:

Increased the number of clients from six to ninety within a year.

Identified as the **best clinic** in the Palakkad District.

Supervised and guided a Post Graduate (MSW) student for a thirty day Internship at the clinic.

Independently conducted awareness classes on mental and physical health of adolescents for more than **6000** individuals including parents and children at schools and Anganwadis

Scholastic Credentials:

- **Masters in Social Work (specialization in Personnel Management and Industrial Relations)**

2012-2014 (**1st Rank** with 78%)

PSG College of Arts and Science, Coimbatore (Bharathiar University)

Best Outgoing Student of the Year Award 2014

- **Bachelors in Business Management (specialization in Retail Management)**

2009-2012 (1st Rank with 74%)

PSG College of Arts and Science, Coimbatore (Bharathiar University)

Best Outgoing Student of the Year Award 2012

Strengths:

- Good communication skills
- Adapting and organised
- Leadership skill
- Public speaking
- Member of Kerala Association of Professional Social Workers (KAPS)

Personal Profile:

Name : Gayathri. R

Date of Birth : 25.05.1991

Address : 'Gayathri',
Nadamalika Road,
Mannarkkad, Palakkad Dist.,
Kerala-678 582.

Languages known : English, Malayalam, Tamil, Hindi

Promising the best of my potential

Gayathri R