**RESUME**

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| Title | Mrs. |
| First Name | Siby |
| Last Name | Joseph |
| Date of Birth | 14th September 1986 |
| Husband's Name | Mr. Issac Philipose |
| Gender | Female |
| Marital Status | Married |
| Nationality | Indian |
| Present Address | 37/3687 B2, PLRA 92, Krishna Mandir, Ponoth Lane, Kaloor, Kochi. Kerala - 682017 |
| Permanent Address |  Naiyyasseril House, Perissery P.O., Chengannur, Kerala - 689126 |
| Contact Telephone Number |  +91 - 8754446955/9940334646(Emergency Number) |
| Email Id | joseph25siby@gmail.com |

|  |  |
| --- | --- |
| **Total Years of Experience** |  08 years 2months |

**PROFFESIONAL QUALIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institute** | **Duration** | **Percentage** |
| Post B.Sc in Nursing | Vidyakirana Institute of Nursing Sciences, Bangalore | 2015-2017 |  65% |
| Diploma in General Nursing | Mamatha School of Nursing, Vanasthalipuram, Hyderabad |  2004 -2007 | 64% |

**ACADEMIC QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualifications** | **School/College** | **University** | **Duration** | **Percentage** |
|  12th Class | Pope Pius XI th Higher Secondary School, Kattanam |  Kerala State Board |  March 2004 |  53.50% |
|  10th Class | Pope Pius XI th Higher Secondary School, Kattanam |  Kerala State Board |  March 2002 | 56.50% |

**NURSING REGISTRATION DETAILS**

|  |  |  |
| --- | --- | --- |
| **NURSING REGISTRATION** | **REGISTRATION NUMBER** | **DATE OF REGISTRATION** |
| The Andhra Pradesh Nurses, Midwives, Auxiliary Nurse-Midwives and Health Visitors Council | RM - 68865 & RN - 69151 | 3rd April, 2008 |
| Kingdom of Saudi Arabia - Saudi Commission for Health Specialties | 13-R-N-0000119 | April 2013 - 2016 |
| Tamil Nadu Nurses and Midwives Council | RN/RM - 151598 | 8th April, 2015 |
| Keral a Nurses and Midwives Council | RN 51397 | 27th June 2009 |
| RM 52258 |

**EMPLOYMENT AND EXPERIENCE DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Institute** | **Duration** | **Position Held** | **Areas Worked** |
| Wockhardt Hospital Ltd, Hyderabad | 19/09/2007 - 15/12/2009 | Staff Nurse | ICCU |
| Delhi Heart & Lungs Institute, New Delhi | 05/01/2010 - 09/07/2010 | Staff Nurse | ICCU |
| Sarvodaya Hospital, Faridabad | 02/08/2010 - 20/08/2012 | Team Lead - Staff Nurse | ICU |
| AL-Saleem Polyclinic, Riyadh, Saudi Arabia | 15/11/2012 - 28/12/2014 | Registered Nurse | Casualty/Emergency |
| Sri Balaji Hospital, Chennai | 07/02/2018 – 21/06/2019 | Team Lead - Staff Nurse | ICU |

**JOB DESCRIPTION**

|  |  |
| --- | --- |
| **EQUIPMENTS USED** | **PROCEDURES CARRIED OUT** |
| * Infusion Pumps
 | * Injections
 |
| * ECG Machine (12 Leads)
 | * IM
 |
| * Laryngoscope
 | * IV
 |
| * Pulse Oxymeter
 | * SC
 |
| * BP Apparatus
 | * IV Cannulation
 |
| * Cardiac Monitor
 | * Blood Transfusions
 |
| * Defibrillator
 | * Introducing Nasogastric Tube
 |
| * Nebulizer
 | * Introducing Foley’s Catheter
 |
| * Suction apparatus etc
 | * Wound Dressing
 |
| * Glucometer etc
 | * Taking ECG, giving enema
 |
| * Thermometer (Manual and Digital)
 | * Assisting Endotracheal Intubation
 |
| * DVT pumps
 | * Assisting CVP Insertion
 |
| * Ventillator
 | * Suturing, Suture removal etc
 |
| * Syringe pumps
 | * Unconscious patient - checking ABC
 |
| * Bilevel Projecting Airway Pressure (BIPAP)
 | * Performing CPR, Ambu Bag, Suctioning
 |
| * Continuous Projecting Airway Pressure (CPAP)
 | * Oxygen inhalation and Nebulization
 |
| * Automated External Defibrillator (AED)
 | * LMA, Combitube Insertion
 |
| * LMA and Endotracheal Tube
 | * Bagging & Ventilation
 |
| * Spirometer
 | * Arterial Blood Sampling
 |

**DUTIES AND RESPONSIBILITIES**

* Assessment, Planning, Implementation and Evaluation of the Nursing care requirements of their allocated patients.
* Share professional knowledge and skills with all colleagues.
* Organization and management of nursing care.
* Maintain the core values of the profession.
* Efficient recording of all necessary documentation.
* Timely identification and communication of any issues to ward manager.
* Maintain an effective interdisciplinary communication process.
* Participating in all ward and hospital nursing communication process.
* Attend all mandatory education sessions.

**PASSPORT DETAILS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Passport Number** | **Nationality** | **Date of Issue** | **Date of Expiry** | **Place of Issue** |
|  H1351121 |  Indian | 14th January 2008 | 13th November 2018 | Cochin |

**LANGUAGES KNOWN**

|  |  |  |  |
| --- | --- | --- | --- |
| **LANGUAGE** | **SPEAK** | **READ** | **WRITE** |
| ENGLISH |  |  |  |
| MALAYALAM |  |  |  |
| HINDI |  |  |  |
| TELUGU |  |  |  |
| ARABIC |  |  |  |

**COMPUTER LITERACY**

* Familiar with Windows Operating Systems and MS Office.
* Internet Surfing and email operations.

**HOBBIES**

* Reading and writing Articles & Poem
* Listening Music
* Net surfing
* Travelling
* Watching TV and movies

**MY STRENGTHS**

* Dedicated and patient focused with proven strengths in acute patient care, staff development and family advocacy.
* Outstanding interpersonal and communication skills, superior accuracy in patient history, charting and other documentation.

**DECLARATION:**

I, Mrs. SibyJoseph, hereby declare that all the above mentioned details are true and correct to the best of my knowledge.

Date: (Signature)

Place: **SIBY JOSEPH**