

CURRICULUM VITAE

AHANA.JOSEPH
PANDARAPARAMBIL (H),
BLUE BELLS VILLA'S, CHENGARA
PATTIMATTOM, P.O
PIN: 683562
EMAIL ID: ahanajoseph001@gmail.com

MOB: +918943722189

CAREER OBJECTIVE

A challenging and progressive career with an organization where the combination of my experience and knowledge will contribute for the organizational achievements as well as my professional growth.

WORK EXPERIENCE

- Worked as Project Executive in Cruz Expos [Dec 2014- May 2015]
- Practiced under Sales Tax Consultant [April 2016- Feb 2017]
- Worked as Accounts Assistant in Painuthara Trades Pvt. Ltd. [April 2017- March 2018]
- Worked as Accountant in Bultec Foundations [March 2018- December 2018]

ACADEMIC QUALIFICATIONS

- | | | |
|------------|--|----------|
| • M.Com | IGNOU | Pursuing |
| • B.Com | M.G. University | 60% |
| • PLUS TWO | Kerala State Board
of Higher Secondary
Examination | 68% |
| • SSLC | Kerala State Board
of Public Examination | 79% |

COMPUTER SKILLS

- PGDCA (MS Office, Tally ERP 9, Photoshop, C++, Java, HTML, Java script, Visual basic etc.)
- MS Office
- Tally ERP 9

LINGUSITIC SKILLS

- MALAYALAM
- ENGLISH
- HINDI

INTER PERSONAL SKILLS

- Very careful and responsible
- Creative
- Strong desire to achieve something
- Effective communication skill
- Team player
- Quick learner
- Positive attitude.
- Hard working.
- Self motivated.
- Self-confident and Great Patience

PERSONAL INTEREST/ HOBBIES

- Travel
- Drawing
- Reading

PERSONAL PROFILE

Name : Ahana Joseph
Husband's Name : Jinson P X
Date of Birth : 1/3/1994
Sex : Female
Marital Status : Married
Religion & Caste : Christian, Latin Catholic
Nationality : Indian

DECLARATION

I hereby declare that the above furnished information is true and correct to the best of my knowledge.

Place: Ernakulam

Date:

AHANA.JOSEPH