

CURRICULUM VITAE

Reshma Thomas

W/o Mr. Gladwin Christopher

Pandippilly House

Gothuruth, N.Paravur

Email ID: reshmathomas7@gmail.com

MOBILE NUMBER: 9947790487, 9847949353

OBJECTIVE

Seeking a career opportunity as a Medical Coder position in a clinic/ hospital where I can utilize my extensive medical coding expertise, computer and strong organizational abilities

KEY SKILLS :

- Proficient skills in the execution of physician coding and outpatient coding in an exact way.
- Ensures accurate coding and sequencing as specified by established coding principles and guidelines, following the clinical coding system to derive the appropriate coding methodologies required.
- Allocates the appropriate specific codes from the indexing system and assigns the codes for completing coding summary of the medical records.
- Inspiring abilities in the operation of Microsoft Oriented software applications such as Excel and Word.
- Informative in different areas like Pharmacology, Anatomy & Physiology, Psychology, Medical Terminology, and other related medical sectors.
- Possesses knowledge of quality related to medical coding methods and guidelines including **ICD-10CM, HCPCS and CPT codes.**
- Ability to work in a team
- Ability to adopt in any environment
- Ability to communicate in a professional and impelling manner

EDUCATIONAL QUALIFICATION

- M.Tech in Bioprocess Engineering from MET'S School of Engineering, Mala- Calicut University. (2014 – 2016)
- Certificate program in Medical coding from Cigma Medical Coding Academy.

PERSONAL INFORMATION

- Husband's Name : Mr. Gladwin Christopher
- Date Of Birth : 19-08-1991
- Sex : Female
- Marital Status : Married
- Nationality : Indian
- Languages Known : English, Hindi & Malayalam

Declaration

I, Reshma Thomas do hereby affirm that the above given details are true to the best of my knowledge and belief.

Place: Gothuruth

Date : 16-May-2019

Thanking you,

Reshma Thomas