

**CURRICULUM VITAE**  
**OF**  
**DHIVIA VINODKUMAR**  
**BDS, MJDF (UK), CPHQ**

## **PERSONAL DETAILS**

**Name:** Dhivia Vinodkumar

**Date of birth:** 15 March 1981

**Sex:** Female

**Address:** Flat 1801, Oceanus Maple Apartments,  
Vatekunnam, Edapally, Cochin

**E-mail:** [dgangu@gmail.com](mailto:dgangu@gmail.com)

**Languages known:** English, Malayalam, Hindi

## **EDUCATIONAL QUALIFICATIONS**

**Qualifications:** **B.D.S** – qualified 2005  
Calicut Dental College  
Calicut University  
INDIA

**CPHQ-** Certified Professional in Healthcare Quality  
qualified January 2019

**Exams qualified:** **CPHQ - January 2019**

**HAAD Licensing exam – November 2017  
(Abu Dhabi)**

**MJDF – part 2 – July 2009 (London, UK)**

**MFDS – part A – April 2006 (London, UK)**

**IQE (ORE)– part A, B and C (London, UK)**

## **SKILLS RELEVANT TO QUALITY AND PRACTICE DEVELOPMENT IN HEALTHCARE**

1. I am a Certified Professional in Healthcare Quality (CPHQ)  
2. I have done an internship in the department of Quality Control and Practice Development at NMC Royal Hospital, a JCI accredited hospital. Here I have been exposed to

- JCI standards
- Creating profiles and monitoring of Key Performance Indicators for the hospital
- Incident reporting and risk management
- Policy and documentation control
- Auditing of medical records
- Monthly audits on Clinical Practice Guidelines

I also participated in a mock audit towards reaccreditation by the hospital.

3. I am doing a specialization in Patient Safety from John Hopkins University.
4. I have been accepted onto the MBA in Hospital and Healthcare Settings programme BITS PILANI, due to start next month, which is a work integrated long distance learning programme.

## **REGISTRATION AND MEMBERSHIPS**

**Kerala Dental Association – Kerala, India**

**General Dental Council (GDC) -United Kingdom.**

I am also a member of the **Faculty of General Dental Practice (UK)**

## **DISTINCTION AND AWARDS**

University First Rank holder – First year BDS

University Second Rank holder – Final year BDS

The Colgate-Palmolive sponsored scholarship and prize for acquiring the University first Rank (2000)

## **CLINICAL EXPERIENCE**

July- August 2018

Worked as a GDP at Malabar  
Dentacare, Kerala, India

August 2014- May 2017

Worked as a GDP, Smart Dental Care,  
Kerala, India

February 2013- November 2013

Worked as a GDP with IDH, **UK**

December 2009- December 2012

Worked as a GDP with Genix  
Healthcare, **UK**

September 2008- September 2009

Worked as a GDP at Fen House Dental  
Practice, **UK**

I have worked as a GDP in Thrissur Kerala with Smart Dental Care where I carried out routine dental treatment to patients

I worked as a General Dental Practitioner in the UK, with Integrated Dental Holdings at their practices in Padgate and then at Penketh from the period between February 2013 to November 2013. Here the main focus was to provide care to patients under the National Health Scheme (NHS)

I worked as a General Dental Practitioner at Genix Health Care, Leeds from December 2009 till December 2012. I mainly provided care for NHS patients but also carried out private dental treatment.

I have worked as a General Dental Practitioner under the NHS at Fen House Dental Practice, Spalding, from September 2008 to September 2009. I

worked alongside two other dentists, one of whom has mentored me to acquire VT equivalence. This job provided me with the opportunity to gain a thorough understanding of NHS rules and regulations. It helped improve upon my clinical experience and also gave me the chance to learn from my more experienced colleagues.

I have also worked as a GDP in a private dental clinic in Kerala, India for a period of 3 months from November 2007 to January 2008, where I dealt mainly with providing restorative care to patients.

I have done a year of Compulsory Rotatory Internship at Calicut Dental College, Kerala, India. During this time, I got the opportunity to rotate through various dental specialities and gain training and experience in basic dental procedures.

### **ADMINISTRATIVE ROLES**

I have done an internship for 3.5 months in the Department of Quality and Practice Development at NMC Royal Hospital, a JCI accredited hospital.

I have provided cover as Dental Practice Manager when needed. I am comfortable in managing patient appointment bookings, dealing with patient complaints, ensuring quality assurance around the practice, maintaining inventory and other administrative roles. As part of working in the NHS, UK, I had to deal with sending claims regarding dental work also known as Units of Dental Activity.

### **EDUCATIONAL ROLES**

While working as a general dental practitioner, I played an active role in patient oral hygiene education. I have also taken part in oral health awareness programmes in schools.

During the course of my work, I have carried out training of dental nurses which was a mandatory part of their coursework towards getting their nursing degree.

### **Presentations**

I understand the importance of good research and the role that it plays in advancing knowledge and I am very keen to undertake relevant clinical projects.

1. I have presented a poster on 'Periodontal Medicine', at the 57<sup>th</sup> Indian Dental Conference, held at Cochin, Kerala, India - 23-26 January 2003

2. I have participated in a symposium on 'Oral Lichen Planus', and presented a poster on 'Van Buchem's Disease', at the National Seminar on Oral Medicine and Radiology, held in Chennai, India on 5 December 2004. The poster won first prize in it's category.

## **Courses**

Course for IQE part B at the Price Charles Hospital, Merthry Tydfil, on 15, 16 and 17 August 2006 – equal to 8.5 hrs of verifiable CPD

Course on 'Infection Control in Dentistry' at University of Leeds on 27 November 2006 – equal to 6 hrs of verifiable CPD

Course on 'Medical Emergencies in Dentistry' on 28 August 2008, held by the London Deanery- equal to 6 hours of verifiable CPD

Course on 'Basic Life Support' on 6 March 2009 held at the Postgraduate Centre, Peterborough Hospitals NHS Trust- equal to 6 hours of verifiable CPD

'NHS Induction' course held by the South Yorkshire and East Midlands deanery from April 17 2009- July 16 2009 which covered the following topics:

- Infection Control
- Health and Safety
- Clinical Governance
- NHS rules and regulations
- Risk Management and Significant Event Analysis
- Effective Patient Communication
- Child Protection
- Oral Medicine
- Intermediate Life Support

This course was equal to 108 verifiable CPD hours

Course on 'Radiography in Dental Practice – IR(ME)R 2000 – July 2009 provided by the Eastman Dental Institute - equal to 5 hours verifiable CPD

Course on 'Creative Anterior Composites' at Guy's College, London on 21 April 2010- equal to 6 hours of CPD

Course on 'Emergency First Aid at Work Course' – 15 July 2010, provided by Underwood Training, Leeds- equal to 6 hours verifiable CPD

Online course on 'Infection Control' provided by the Department of Health and s4dental on 26/10/2010

Course on 'Rotary Endodontics' at Birmingham Dental Hospital on 8 December 2010 equal to 6 hours of CPD

Course on 'Minor Oral Surgery' at Bradford Royal Infirmary on 30 September 2011 equal to 6 hours of CPD

Courses on Medical Emergencies, Dental Radiography, Handling Complaints and Infection Control conducted by Genix Healthcare, Leeds on 26 May 2012 equal to 6 hours of CPD

Course on 'Post- Endodontic Restorations' at conducted by IDA at Calicut in April 2015

Course on 'Laminate Veneers' conducted by IDA at Calicut in May 2016.

Course on 'invisible Fiber Aesthetics' conducted by IDA at Calicut in August 2016

Course on 'Ceramease- Ceramic restorations made easy' conducted by IDA at Calicut in July 2017

PG Cert in Esthetic Dentistry – July 2016- July 2017-08-09

Course on Patient Safety and Quality Improvement -John Hopkins University

### **Research**

I was involved in collecting data for a research project on 'The quality of life in market and transition economies', headed by Dr. Gopalakrishnan Netuveli, a research fellow at Imperial College, London.

### **Audit and Clinical governance**

I understand the principles of clinical governance and the role that it plays in continuously improving the quality of patient care. I am aware of the key role audits play as a part of this. As part of the NHS inductions course, I have done audits on:

- Radiology
- Medical records
- Patient waiting time

### **COMPUTER SKILLS**

I am comfortable in using the computer and am proficient in using Microsoft.

### **PERSONAL STATEMENT**

I have a strong sense of commitment to personal and professional development. I aim to gain further experience in the field of hospital administration and pursue a Masters in the same field.

### **OTHER INTERESTS**

Human behaviour and psychology interest me and I hope to study the subject in depth. I also am an avid blogger and write in my spare time.

