

APSANA. K
apsanaraj@gmail.com
Mob: 9400710945

CAREER OBJECTIVE

To pursue a successful, challenging & exciting career while being able to dispense my maximum potential to the benefit of the organization at the same time acquiring knowledge on the road to success.

ACHIEVEMENTS

- Got most promising Employee Award from SynchroServe Global Solutions Pvt. Ltd.
- Participated in 7 days training program conducted by Rajeev Gandhi Institute of Youth Development, Chennai.
- Won prizes in Arts programs during the college days.

STRENGTHS

- Leadership quality.
- Ability to Inspire, Convince and Motivate.
- Organizing Skill.
- Work effectively both individually and in a Team.
- Decision making skill.
- Analyzing each and every situation.
- Positive thinking

EDUCATIONAL QUALIFICATION

S. No	Specialization	Institute / University	Grade / Percentage	Year of passing
1	MCOM	IGNOU, Nirmlagiri College	65%	2019
2	MBA	Kannur University	76%	2016
3	B.COM	Mahathma Gandhi Arts and Science College, Chendayad	69%	2013
4	Higher Secondary	GHSS Chittariparamba	79%	2010
5	S.S.L.C	GHSS Chittariparamba	82%	2008

COMPUTER SKILLS

TALLY (Base).
Foreign Accounting

PERSONAL DETAILS

Address : Kadamery House, Cheruvanchery (PO),
Chittariparamba (via),
Kannur (dist.), 670650(pin)

Date of Birth : February 19, 1993

Sex : Female

Father's Name : Rajan K.

Mother's Name : Sreeja M.

HOBBIES

Listening to Music.
Hang out with friends and relatives
Social Networking.

WORK EXPERIENCE

- Worked as Programme Executive at Kerala Government's Prestigious Project Additional Skill Acquisition Programme, at Skill Development Centre GVHSS Kadirur, Kannur for a Year from January 1, 2016.
- Worked as Center Manager at SynchroServe Global Solutions Pvt. Ltd. Kuthuparamba from August 07 th 2017 to 31st July 2018.
- Working as Senior MIS Executive at SynchroServe Global Solutions Private Limited from 06th March 2019.

REFERENCE

1. Jyothis Jose
Programme Manager, Additional Skill Acquisition Programme, SDC GVHSS
Kadirur, Kannur Mob: 9495999799
2. Jayachandran
State Head, SynchroServe Global Solutions Pvt Ltd. Mob: 8589092929

DECLARATION

I hereby declare that all the above made statements are true to the best of my knowledge.

APSANA. K

Date : 11-06-2019

Place : Cheruvanchery