

From,

BELLA JOY
Menachery House
Kidangoor P.O
Ernakulam - 683 572

Respected Sir / Madam

Subject: Application for the post of STAFF NURSE

I completed my B.Sc Nursing Course from Jubilee Mission Medical College and Research Center Thrissur, Kerala.

I wish to join in your esteemed institution and there by acquire professional knowledge and expertise. I kindly request you to consider my application for the post of staff nurse.

If given an opportunity, I am confident I will carryout my duties to the full commitment and satisfaction of my superiors. I have here by enclosed my detailed curriculum vitae for your kind perusal.

Anticipating positive reply from your side at the earliest.

Thanking you

Yours sincerely

BELLA JOY

Place :

Date :

CURRICULUM VITAE

BELLA JOY

MENACHERY HOUSE
KIDANGOOR P.O, VENGOOR
ANGAMALY
ERNAKULAM – 683 572
KERALA, INDIA
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OBJECTIVE

To be the best in providing quality care to every patient irrespective of their Age, Sex, Cast, Creed, Nationality. To secure a full time position as a Staff Nurse to attain professional growth and familiarities with current advancement.

PROFILES

My Strengths: I am self motivated I can communicate reasonably well, I have level of emotional intelligence to get along with different type of patients and colleagues and I can keep myself cool in hard times. I am pro active.

PERSONAL DETAILS

Name	: Bella Joy
Age & Date of Birth	: 25, 03/06/1994
Gender	: Female
Marital Status	: Single
Religion	: Christian
Name of Father	: Joy Poulouse
Nationality	: Indian

LANGUAGES KNOWN

English : Speaking, Writing and Reading
Malayalam : Mother tongue
Hindi : Read & Write

PROFESSION

B.Sc Nurse

ACADEMIC DETAILS

Course	Month / Year	University/ Board	College / Centre
B.Sc Nursing	2016	KUHS	Jubilee Mission Medical College Thrissur
Plus Two	2012	Board of Higher Secondary Examination	St: Thomas HSS Malayattoor
SSLC	2010	Kerala Board of Examination	St: Joseph's HSS Kidangoor

PROFESSIONAL REGISTRATION / MEMBERSHIP

❖ Kerala Nursing Council Registration No : KL03201700903
❖ Maharashtra Nursing Council Registration No. : XVII - 19919

PASSPORT DETAILS

Passport Number : **P 5858605**
Place of issue : Cochin
Date of issue : 11.01.2017
Date of expiry : 10.01.2027

EXPERIENCE DETAILS

Hospital	:	Bombay Hospital Medical & Research Center, Mumbai
Term	:	06.04.2017 to Still Working
Bed Strength of the Hospital	:	860
Department	:	Cathlab
Designation	:	Staff Nurse

Bombay Hospital is situated at marine lines in Mumbai, India. It is a 860 bedded hospital, including ICU, CRR, ICCU, MICU, NICU, PICU, CSICU, NEURO ICU, AKU, KTR, all types of Operation Theatres, OPD, Medical Surgical Wards, Diagnostic Departments & Consulting rooms.

DUTIES AND RESPONSIBILITIES

- Management of patient's care. Admission, transfer and discharge
- Assessment of patient's needs & taking care of their needs
- Interpersonal relationship with the higher authorities, co-workers, patients & patients relatives
- Management of supplies, equipment & environment
- Keeping reports & records
- Demonstration of procedures to students and clearing doubts
- Health education to the patient & relatives
- Meeting the psychological, social, spiritual, economic and rehabilitation needs of patients

INVASIVE LINE HANDLED

- ❖ CVP line catheters
- ❖ Endotracheal tubes
- ❖ Tracheostomy tubes
- ❖ ICD tubes
- ❖ Arterial lines / radial, femoral, brachial
- ❖ Pigtail catheter
- ❖ Romovac drains
- ❖ Peripheral lines Dialysis catheter
- ❖ Pace maker
- ❖ Swan Ganz Catheter

Also Assisted During Insertion of All The Above Mentioned Lines

CASES HANDLED:

• **CARDIAC CASES**

- 1) Myocardial infarction
- 2) Pre & post angiography, angioplasty
- 3) Unstable angina
- 4) Pediatric cardiac cases
- 5) Aortic Aneurysm
- 6) Pre & post Pacemaker implantation

INFECTION CONTROL:

Practicing infection control protocols like:

- ❖ Disinfection of soiled linens
- ❖ Strict aseptic techniques for all sterile procedures
- ❖ Hand washing
- ❖ Sending equipment for autoclaving & gas sterilization
- ❖ Proper disposal of biological & non - biological waste materials
- ❖ Isolation & treatment of infected patients
- ❖ Use of gown, mask, cap, goggles
- ❖ Universal precaution for infected patients
- ❖ Use of antiseptic solution for mopping, cleaning, etc...

EQUIPMENTS HANDED

- ❖ Cardiac monitor
- ❖ Ventilators, portable ventilators, defibrillators, ECG machine
- ❖ Infusion pumps, syringe pumps
- ❖ CPAP & BIPAP machines
- ❖ Arterial blood gas analyzer
- ❖ Nebulizer machine
- ❖ Suction apparatus
- ❖ Ambubag, laryngoscopes, etc
- ❖ Pulseoxy meter
- ❖ Glucometer

- ❖ Sphygmomanometer, thermometer
- ❖ ETCO2 monitor
- ❖ Dialysis machine
- ❖ Computer handling

CATH LAB EXPERIENCE

As Scrub Nurse Can Assist Following Cardiac Intervention Procedures and Das Procedure

- ❖ Emergency cardiac arrest patients.
- ❖ Coronary angiography.
- ❖ Coronary angioplasty
- ❖ Temporary pace maker insertion.
- ❖ Permanent pace maker implantation.
- ❖ ASD and VSD device closure.
- ❖ BMV
- ❖ Cardio version
- ❖ Cardiac Cath study.
- ❖ Pericardial tapping
- ❖ ICD device implantation
- ❖ CRT
- ❖ EP study
- ❖ Peripheral angiography and angioplasty
- ❖ Renal angiography and angioplasty
- ❖ PICC line and pig tail insertion
- ❖ Perm Cath insertion
- ❖ Coiling and chemo Embolisation
- ❖ Cerebral and spinal angiography
- ❖ Carotid stenting
- ❖ PCN
- ❖ EVLT
- ❖ TIPSS
- ❖ Ozone Therapy

PRE CATH RESPONSIBILITY

- ❖ Finding out the correct patient and procedure
- ❖ Keeping the correct things ready for the procedure
- ❖ Checking all the reports of the patient and consent for the procedure
- ❖ Confirm about the procedure and special equipment from the cardiologist
- ❖ Checking whether pre Cath instruction has been carried out
- ❖ Arrange all the instrument and equipment's needed for the procedure
- ❖ Shifting the patient to the Cathlab
- ❖ Giving pre medications and IV fluids as per doctors order

INTRA CATH RESPONSIBILITY

- ❖ Maintain the good nurses doctor relationship
- ❖ Keeping up maximum sterile technique throughout the procedure
- ❖ Setting up the instruments
- ❖ Appropriate procedure site preparation and draping
- ❖ Assisting the surgeon throughout the procedure
- ❖ Assist for the dressing
- ❖ Shifting the patient to the Post Cath area

POST CATH RESPONSIBILITY

- Checking the vital signs and procedure site
- Administration of post Cath medications
- Assess for post Cath complication
- Monitor the patient till shifting the patient to the ward

OTHER RESPONSIBILITY

Assisted and able to Assist for

- Intubation
- Central and arterial line insertion

Able to Perform the Following Procedures

- Catheterisation
- IV Cannulation
- Blood transfusion
- Nebulization
- DC shock
- CVP monitoring
- Sterile dressing
- Ventilator setting
- Suctioning

REFERENCES

1. Mrs. SAMINA S SHIRKE

Nursing Superintendent
Bombay Hospital, 2nd Floor, New Wing,
(022) 22067676 / Ext. 427

2. Mrs. GRATA

Matron
Bombay Hospital, 2nd Floor, New Wing,
Ph: 022 - 22067676 Ext No. 437

3. Mrs. SANJEEVANI

Sister In Charge Cathlab
Bombay Hospital, 2nd Floor, New Wing,
Ph: 022 - 22067676 Ext No. 303 / 403

DECLARATION

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief.

BELLA JOY