



DR. TEENA VARGHESE, M.B.B.S

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OBJECTIVE

To obtain a challenging position in a medical setting that will allow me to work with diverse group of population and to provide safe, efficient and patient centered care.

WORK EXPERIENCE

1. Senior Medical Reviewer - Mednet Global Healthcare Solutions L.L.C, Dubai, UAE
(September 2017 – May 2019)

JOB PROFILE

- Assigned as reviewer for resubmission and reconciliation claims for UAE providers.
- Independent assessment and concluding the first response of assigned batches.
- First call resolution with network providers on disputed claims based on medical guidelines.
- Negotiate with providers for denied claims and arrive at a denial percentage.

2. Accumed Practice Management, Dubai, U.A.E

Team Leader, Medical Review - (May 2016 – August 2017)

JOB PROFILE

- Process assigned claims for submission within settled time limit with highest quality.
- Production, planning, estimate timelines for submission and managing risk.
- Supporting payer audits for proper justification and documents.
- Training the clients in preapproval protocols.
- Negotiate with provider and payers for case management and high cost claims.
- Training of new employees.
- Maintain and work on improving the provider rejection rate.

Medical Auditor - (August 2014 – April 2016)

JOB PROFILE

- Audit and process all types of claims received from healthcare providers with high accuracy as per insurance protocol.

- Contributed in developing, updating and implementing the guidelines for evaluation and processing of medical claims.
- Ensure high quality customer service and respect medical and work ethics at all times while conducting daily tasks.
- Conduct training to improve the technical, insurance and medical skills and knowledge for team members as assigned by supervisor.
- Ensured that business decisions and process are documented in a professional way and the communication requirements are being adhered to in a timely and professional manner.
- Participated in developing the rule engines and billing system by providing new ideas or proposal in order to enhance the process.

3. Medical Claims Officer – Fathima Health Care Management, Dubai, U.A.E
(August 2012 – August 2014)

JOB PROFILE

- Medical preapprovals for Outpatients and Inpatient cases.
- Auditing and processing medical claims and verification of all required documents for each claim submitted.
- Handle claims electronically on in-house data management system.
- Ensure claims are settled in accordance with company policy and guidelines.
- Provide guidance and information to patients on insurance approval and denial issues.
- Collaborates with providers, policy holders and claim payers to obtain information necessary to accurately process a claim.
- Meet and exceed daily and weekly target goals while maintaining accuracy.
- Investigate to spot fraudulent claims.

Achievements

- Awarded best employee for 2013

4. Resident Medical Officer –Department of Cardiology, Lakeshore Hospital and Research Centre Ltd., Kerala, India (November 2011 – June 2012)

JOB PROFILE

- Primarily assigned to manage patients under cardiology department.
- Managing cardiac emergencies in the intensive care unit.
- Monitoring and assessing tread mill tests.
- Updating and maintaining accurate patient records.
- Patient population included acute myocardial infarction, unstable angina syndromes, variety of arrhythmias and valvular heart disease.

EDUCATION AND CREDENTIALS

- M.B.B.S - Malankara Orthodox Syrian Church Medical College, Kerala, India - July 2009
- Travancore - Cochin Council of Modern Medicine, Mahatma Gandhi University, Kerala, India
- Registration number - 42113
- Basic Life Support (BLS) - American Heart Association.

LANGUAGES

English, Malayalam and Hindi

REFERENCE

- Dr. Anandkumar.V MD, DM
Interventional Cardiologist
Lakeshore Hospital and Research Centre Ltd. - Kerala, India
9249488064
- Dr.Shazia Qaiser
Claims Manager
Mednet UAE FZ LLC
00971504523202