

## PARVATHY SOMAN

Kaivallyam Fort  
Mavelikara  
Alapuzha  
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### Objective

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Looking forward for an opportunity in an environment demanding corporate growth and dynamic professional skills that helps me to achieve organization goals as well as my career goals.

### Experience Summary

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- Overall Experience 1.5 Yrs in Business Support as a Commercial underwriting Assistant

### Employment Summary

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**Alianz India - from April 2017 till date:**

**Job Role: Commercial Underwriting Assistant**

#### **Roles & Responsibilities:**

- Preparing variance analysis report on a monthly basis.
- Conducting trainings on the basis of process and other related topics.
- Processing policies without missing target.

#### **Achievements:**

- Won **Best Trainer Award** for transferring the knowledge to the new joiners (Commercial- Sales force)
- Won **Top Performer Award** for 6 Months.
- Won the **Gem Award** for the 1st quarter among Commercial Vertical.
- Received an **Extra Miler Award** for completing the target with 100% Accuracy.

### Computer Proficiencies

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- Advanced in MS Office, Internet & Email Communication.

## Educational Qualification

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Course	Institution	Year of Passing	% of Marks
B.A	D B Pamba College, Parumala, Kerala	2017	82%
HSC	GGHSS Mavelikara	2014	86%
SSLC	GGHSS Mavelikara	2012	92%

## A summary of my personality

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- Good communication and interpersonal skills.
- Very good team player.
- Self-starter, confident, hardworking, determinant.
- Creative thinker and good presence of mind with positive attitude.
- Ability to create ideas with every possibility and believe in planning.
- Have the ability to enlist cooperation from TEAM.
- Love Challenging Situations and enjoy responsibilities because I believe that they bring the best out of me.

## Personal Profile

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Father's Name : **Soman . V**  
Date of Birth : 18<sup>th</sup> Jan 1996  
Gender : Female  
Marital Status : Married  
Languages Known : Malayalam, English, Tamil  
Nationality : Indian  
Hobbies : Listening to Music, Reading books

## Declaration

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I hereby declare that the above information are true and correct to the best of my knowledge and believe and I assure you that I have confidence to complete with the developing trend of technology and provide you the best of service and discharge for the entire satisfaction of my superiors.

**PARVATHY SOMAN**

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Last updated date: 29 March 2019