

# RESUME

## **RESHMA RAJ**

reshmaraj432@gmail.com

Contact No : +91 8289982879

### Personnel

**Date of Birth:**  
05<sup>th</sup> November 1996

**Sex:** Female

**Father's Name:** Raju

**Religion:** Christian,  
Orthodox

**Nationality:** Indian

**Languages Known:**  
English  
Malayalam

### Contact Details

**Contact Address:**  
Charuvila Vadakkepura  
Kunnathoor  
Thuruthikkara P.O.  
Kollam District  
Kerala, India  
Pin : 690540

**Permanent Address:**  
Charuvila Melepura  
Veedu  
Kunnathoor  
Thuruthikkara P.O.  
Kollam District  
Kerala, India  
Pin : 690540

### Career Objective

I offer my whole Hearted services to the institution and I am confident to exceed myself in the capacity experience I have acquired.

### Academic Profile

- Higher Secondary Examination
  - V G S S A H S S Nedyavila
- SSLC
  - V G S S A H S S Nedyavila

### Professional qualification

- B.Sc Nursing
  - Mount Zion Nursing College,  
Chayalode, Kerala

### Duties and Responsibility

- Preparation of the Unit and Admission of Client.
- Assessment of vital parameters of the clients.
- Maintain personal hygiene and comfort of the patient.
- Maintain clean and safe environment.
- Provide psychological support.
- Attend the Nutritional need of the patient.
- Follow Doctors Rounds.

**Contact No:**

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- **Help doctors in Diagnosis and treatment.**
- **Observing and recording of vital sign.**
- **Administration of Medicine in five rights.**
- **Sampling or labelling the specimen and send to Laboratory.**
- **Blood transfusion.**
- **Maintain intake and output chart.**
- **Make discharge send to be bill section.**
- **Follow Bio medical waste management.**

**Personal Skills**

- **Communication skills : Excellent communication and public speaking skills.**

**❖ Extra Curricular Activities & Interests**

**❖ Reading, Traveling, Teaching**

**References**

1. **Mrs.Saramma M.S.**  
**Principal, Mount Zion Nursing College,**  
**Chayalode, Kerala.**  
**Ph:- 04734-203000**
2. **Mrs.Siji John**  
**Vice Principal, Mount Zion Nursing College,**  
**Chayalode, Kerala.**

**DECLARATION: -**

**I hereby declare that all the information given above are true and correct to the best of my knowledge.**

**Date:**

**Place: Kollam**

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