

CURRICULAM VITAE

Anup Abraham
Kuzhavikonathu
Charuvila Veedu
Ampalakara (P.O)
Valakom. Kollam (Dist)
Kerala (State)
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CAREER OBJECTIVE

To make the most of my knowledge and efficiency towards an exigent career in a growth oriented organization where professionalism and excellence is highly esteemed and which will endow me with ample opportunities towards incessant growth and advancement.

Exposure during my career of working with different areas, gives me confidence to perform under all demanding conditions of responsibility.

ACADEMIC QALIFICATIONS

- MBA - Human Resources (Bharathiyar University, Coimbatore)
- Msc - Hospital Administration (Bharathiyar University, Coimbatore)
- Bsc - Nursing (Jiwaji University, Gwalior)
- +2 - Science with Biology (Higher Secondary Board, Kerala)
- SSLC - Board of Public examination, Kerala.

WORK EXPERIENCE

FAYEDA INTERNATIONAL TRAVEL & TOURISM, MUSCAT, SULTANATE OF OMAN.(2015 – 2018)

- Worked as Medical Tourism Consultant.

TRAVANCORE MEDICAL COLLEGE & HOSPITAL (MEDICITY), KOLLAM. KERALA.(2014 – 2015)

- Worked as Assistant Manager (Operations).

SARDAR RAJAS MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE, ODISHA. (2013 -2014)

- Worked as Assistant Manager (Operations) and Quality Management.

INTERNSHIPS

- 3 Months project training at Sree Gokulam Medical College Hospital and research foundation, Venjaramoodu, Trivandrum.
- 15 days Hospital Management training on Operational Management Functions (Human Resource, Materials, Public Relations, & Finance) at the P.K. Das Institute of Medical Science , Ottapalam, Palakkad.
- 15 days Hospital Management training on Supportive Services at the Kovai Medical Center & Hospital (KMCH), Coimbatore, Tamil Nadu.

PROFESSIONAL SYNOPSIS

- Generating leads for international patients.
- Coordination with providers and providing multiple treatment quotations to patients.
- Pre-travel assistance in forms of visa invitations and others to the patients.
- Arranging patient treatment with help of provider hospitals.
- Assuring smooth and hassle free treatment through providers.
- Coordination of travel bookings with clients and service providers
- Travel arrangements and Ticket costing (Galileo & Online)
- Address operational issues and concerns in a timely fashion. .
- Evaluation of current operational strategies and recommend improvements.
- Generate operational reports for management as needed.

COMPUTER KNOWLEDGE

- Conversant with MS Office, Ticket costing (Galileo & Online) and all Internet operations.

JOB SKILLS

- Communication skills
 - Analytical and Presentation skills
 - Leadership skill
 - Time Management
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LANGUAGES KNOWN

- English, Malayalam, Hindi, Tamil and Basic Arabic.
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PERSONAL DETAILS

Date of Birth - 27-05-1987
Gender - Male
Marital Status - Married
Passport Number - H 7980421
Place of Issue - Trivandrum, India.
Date of Issue - 01st January 2010
Date of Expiry - 31st December 2019
Nationality - Indian
Father Name - C. Abraham
Permanent Address - Kuzhavikonathu, Charuvila Veedu
Ampalakara (PO)
Valakom, Kollam (Dist), Kerala (state)
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REFERENCES

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| 1) Mr. Vimal P Jaison
Manager (Operations)
Travancore Medical College & Hospital
Kollam (Dist), Kerala
Mob: +91 8301840839 | 2) Mr. Ahamed Hadi
General Manager
Fayeda International Travel & Tourism
Muscat Sultanate of Oman
Mob: +968 92801313 |
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DECLARATION

I do hereby confirm that the information given by me is true to the best of my knowledge and belief.

Place:
Date:

ANUP ABRAHAM