

RESUME

KRISHNAKUMAR T A
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Career Objective : Making the best use of the opportunities to enhance my professional skills in a dynamic manner and gradually grow with the organization.

ACADEMICS SUMMARY

- **M Com** Finance Completed Result awaiting (Mahatma Gandhi University Kottayam, Kerala)
- **B Com** Computer Application from MES College Kunnukara, under Mahatma Gandhi University Kottayam, Kerala, India, 2016.
- **Plus Two** Commerce from SNDP HSS Palissery, under Board of Higher Secondary Examination Kerala, India, 2013
- **SSLC** from SNDP HS Palissery, under Board of Public Examination Kerala, India, 2011

TECHNICAL SUMMARY

Office Package : MS Office
Operating System : Windows

PROFESSIONAL SUMMARY

- Diploma in Computer Professional Accounting (DCPA)
- Data Entry Operator (3 Months Skill Training Programme)

EXPERIENCE

- 2 Year experince as an office Assistant in Akshaya E Centre Mala, Kerala, India

PERSONAL SKILLS:

- Good at analytical skills, problem solving and decision making
- Hardworking, ethical and survives in a multi-tasking scenario
- Good at oral and written communication

LANGUAGES KNOWN

- English
- Hindi
- Malayalam

INTERESTS

- Accounting
- Administration
- Office

PASSPORT DETAILS

- Passport No : S4192619
- Date of Issue : 26/06/2018
- Date of Expiry : 25/06/2028
- Place of Issue : Cochin

PERSONAL INFORMATION

Fathers Name : Ayyappan T K
Date of birth : 06th November 1995
Nationality : Indian
Marital Status : Single
E-Mail : krishnakumarta16@gmail.com
Mobile : +91 8156816331
Address : Thalayakulath House
Eravathur P O
Thrissur, Kerala
Pin:680734

Place: Eravathur
Date: 24-04-2019

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