**CURRICULUM VITAE**

**REMYA VIKAS**

**Nedumpurath Kizhakkathil**

**Erezha South, Chettikulangara P.O**

**Mavelikara,Alappuzha,**

**Kerala-690 106**

**Present Address Vazhakkala, Kakkanad**

**Ph: 9544327702**

Email ID- remyavikas2017@gmail.com

**Career Objectives**

To evolve into a hardworking and sincere profession, contributing to the success of my organization and at the same time enhance my knowledge and develop my communication, managerial and interpersonal skills.

**Educational Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination** | **Discipline/**  **Specialization** | **School/College** | **Board/**  **University** | **Year of Passing** |
| B.Com | Commerce | MS.M College.  Kylm | Kerala University | 2011 |
| H.S.C | Commerce | Govt.B.H.S.S  Mavelikara | Higher Secondary Board,Kerala | 2008 |
| S.S.L.C | S.S.L.C | St. Johns H.S.S  Mattom | Kerala State Board | 2006 |

**Computer Skills:**

* Operating Systems : Windows, MS WORD/OFFICE/EXCEL/TALLY

**Work Experience**

* Worked as an ACCOUNTANT in WINTEC SYSTEMS AND SERVICE (IT COMPANY), KARUNAGAPPALLY from January 18, 2012 to July 25, 2016
* Worked as an ACCOUNTANT $ CASHIER in ALSHIFA SUPER SPECIALITY HOSPITAL

EDAPPALLY from 20th October, 2016 to 21th October, 2017

**Personal Profile:**

* Name : Remya Vikas
* Husband’s Name : Vikas P.
* Sex : Female
* Marital Status : Married
* Nationality : Indian
* Permanent Address : Nedumpurath Kizhakkathil

Erezha South, Chettikulangara P.O

Mavelikara, Alappuzha,690106

* Phone No : 91-9544327702, 9656251924
* Date of Birth : 17-11-1990

**Key Responsibility Area:**

* Finalisation of accounts
* Monitoring debtors
* Deals with various banks
* Co- ordinating with auditors.
* Controlling and arrangement of finance.

**Declaration:**

I hereby declare that all the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above- mentioned particular.

Place : Kakkanad Yours Sincerely

Date :

**Remya Vikas**