

PROFESSIONAL RESUME



SHAMEENA P K

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Mob : 8086521952 ,9048121949

Personal Data:

D.O.B: 02-05-1987

Age: 31

Sex: Female

Nationality: Indian

Religion: Muslim

Marital Status: Married

Languages Known: English,
Malayalam, Hindi & Arabic

Passport No: K9219325

CAREER OBJECTIVES:

To secure a challenging position with an organization that I can prove my skills and knowledge and thereby expand my vision and potentials for development, growth and expansion and to be part of my team that helps to achieve the organizational goals.

PROFESSIONAL EXPERIENCE:

TOTAL WORK EXPERIENCE: 2 Years and 9 Months

1)

Organisation: Al Ittihad Medical and Diagnostic Centre.

Location: Ajman, United Arab Emirates.

Position: Laboratory Equipment Technician.

Tenure: May 2013 – December 2014.

Job Profile:

- Maintenance of all laboratory equipment.
- Handling Quality Control and Quality Assurance.
- Handling the execution of various Laboratory tests and prepare reports based on the outcomes.
- Handling the maintenance of all laboratory records and insurance.

2)

Organization : MDX Laboratory.

Location : Kanhangad, Kerala, INDIA.

Position : Biochemist.

Tenure : November 2012 to February 2013.

Job Profile:

- Develops and executes tests to detect disease, genetic disorders, or other abnormalities.
- Handling the execution of various Laboratory tests and prepare reports based on the outcomes.
- Handling the examination and study of chemical process evolve over time.
- Handling the examination of chemical transformations in living organisms.

3)

Organization : SATE INDIA IT Development Pvt Ltd.

Location : Kannur, Kerala, INDIA.

Position : Business Manager.

Tenure : July 2010 to May 2011.

Job Profile:

- Identification of new business opportunities in new market and new ways to reach existing markets.
- Handling the research and build relationships with clients.
- Handling the participation in pricing the solution and service.

INTERSHIPS AND TRAINING:

1)

Organization : Kerala Institute of Medical Science (KIMS)

Location : Trivandrum, Kerala, INDIA.

Position : Observer in Biomedical Engineering Dept.

Tenure : 02/04/2012 to 06/04/2012

Training Profile:

- Visited all departments of the hospital including **Microbiology Laboratory, Biochemistry Laboratory, Blood Bank, Nephrology Department, and Radiology Department.**
- Attended Brief Training on:
 - **Automated Microbial Detection System.**
 - **Aerobic Bactec Blood Culture System.**
 - **ELISA Reader and Washer.**
 - **Immune Assay Analyser.**
 - **Auto Analyser for Routine and Special Chemistry.**
 - **Hormone and Tumour Marker Detection.**

2)

Organization : Sree Gokulam College & Research Foundation

Location : Trivandrum, Kerala, INDIA.

Position : Trainee in Biomedical Engineering Dept.

Tenure : July 2012 to August 2012.

Training Profile:

- Visited all departments of the hospital including **Biochemistry Laboratory, Haematology Laboratory, and Virology Laboratory.**
- Attended Training on:
 - **Fully Auto Analyser and Semi Auto Analyser**
 - **HbA1C Analyser**
 - **Colorimeter**
 - **ELISA Reader**
 - **Cell Counter**

EXTRA CURRICULAR ACTIVITIES

- Attended an international conference on impact of microbial Biotechnology of Indian Industry , Verve 2009
- Participated in Prajnana Exhibition in connection with Verve 2009
- Being an NSS Volunteer (2006-2008), attended the special camp during the period.

ACADEMIC CHRONICLE

- Integrated PG Diploma in Hospital Engineering and Management from CACEE, Kerala University (2012) - Aggregate 82%
- Bachelor of Technology in Biotechnology from METS School of Engineering, Thrissur, University of Calicut, INDIA (2010) – Aggregate 72%
- Board of Higher Secondary Education in Science Group from Durga H S S, Kanhangad, Kerala, INDIA (2005) – Aggregate 74.8%
- SSLC from Little Flower Girls H S S, Kanhangad ,Kerala , INDIA. (2003) – Aggregate 71%

TECHNICAL SKILLS

- Computer Languages: C, C++ (Medium)
- Operating Systems: Windows (All)
- Computer Skills: MS Office (Medium)

CORE STRENGTHS

- Enthusiastic and willing to learn Hard and smart Working.
- Better understanding capability, innovative thinking, flexible & quick learner
- TARGET ORIENTED: Focused on achieving stretch targets with excellent planning and execution.
- OPERATIONS: Ability to manage multiple functions, drive process oriented systems and enable teams to focus on a common goal irrespective of their function.
- TEAM MANAGEMENT: Skilled in building strong teams with high engagement levels.

DECLARATION:

I affirm that the information given in this application is true and correct and may be verified from your end at any time.

Place: Kerala

SHAMEENA P. K.

REFERENCES:

Provided on Request