

CURRICULAM VITAE

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PERSONAL DETAILS:

NAME	:	Archana Anie Joseph
Permanent Address	:	Kalayil House Chirayirambu P.O Maramon, Pathanamthitta (Dist.) Kerala – 689549
Father's Name	:	Mr. Babu Joseph
Mother's Name	:	Valasamma Babu
Nationality	:	Indian
Date of Birth	:	1-May-1989
Sex	:	Female
Marital Status	:	Married
Religion	:	Christian
Languages Known	:	English, Malayalam, Hindi, Marathi
Hobbies	:	Reading Books, Listening Music, Arts

STRENGTH:

Passport Number	:	T 4845497
Date of Issue	:	20-03-2019
Place of Issue	:	Cochin
Date of Expiry	:	19-03-2029

STRENGTH:

- Hardworking
- Obedience
- Honesty
- Punctuality
- Strive to learn

REFERENCE

Dr, Sanjay Gupte,
Nursing Director
Gupte Hospitals of Accurate Pvt.Ltd , Bhandarkar road pune,
Maharashtra

ACADEMIC CREDENTIALS

- S S LC (Secondary School Leaving Certificate) in March 2005 Board of Higher Secondary Education, Kerala
- Higher Secondary in the Year of 2007 under Board of Higher Secondary
- BASIC B.Sc Nursing under Rajiv Gandhi University

ACADEMIC QUALIFICATION

COURSE	INSTITUTION	UNIVERSITY/ BOARD	DURATION	% OF MARKS
S S L C	Govt. H S Parippu	Board of Public Examination, Kerala	2005 march	75
Higher Secondary (+ 2)	Govt.H S S Kudamaloor, Kottayam	Board of Secondary Examination	2005 to 2007	56

PROFESSIONAL QUALIFICATION

NAME OF INSTITUTION	DURATION	QUALIFICATION OBTAINED	% OF MARKS
Shridevi College of Nursing	2008 to 2013	B.Sc Nursing Degree	D1 57 D2 63 D3 60 D4 60

PROFESSIONAL EXPERIENCE

JOB TITLE	NAME & ADD. OF THE ORGANIZATION	DEPARTMENT	DURATION
Registered Nurse	Gupte Hospitals of Accurate Pvt.Ltd ,Bhandarkar road pune	Gynaecology	25 Nov 2013 to7 Aug 2017

APPOINTMENTS

DEPARTMENT	CONSULTANT	HOSPITAL
Gynaecology	Dr. Sanjay Gupte Director and Head of Gynaecology Dept.	Gupte Hospital, Deccan Gymkhana Pune-411004
	Dr. Asmita Gupte Surgeon	
	Dr. Gayatri Venkittaraman Gynacology	
	Dr. Usha Subhramaniyam	

CLINICAL EXPERIENCE

1. Out Patient Department
2. Medical Surgical Ward
3. Medical Surgical Intensive Care Unit
4. Labour Room
5. Maternity Ward

DUTIES AND RESPONSIBILITIES

1. Assessment of assigned patients:

- (a) Marking an admission assessment on each patient.
- (b) Frequent assessment throughout the shift to see current status & to detect changes in condition.

2. Plan patient care:

- (a) Initials & updates of nursing care plan
- (b) Contribute the discharge planning process
- (c) Participate in team conference

3. Implement patient care by performing nursing functions as indicated by patient needs including but no limites to the following.

- a) Personal hygiene
- b) Patient and family teaching
- c) Medication administration
- d) Collection of blood samples
- e) Insertion of peripheral line & intravenous therapy
- f) Catheterization
- g) Blood transfusion according to the hospital protocol
- h) Wound dressing & suture care
- i) Cardio-respiratory monitoring
- j) To give advanced basic life support
- k) Infection control
- l) Specific procedure and treatment as ordered by physician
- m) Emotional support of the patient and family
- n) Evaluates patients care given and record
- o) Report information concerning the patient's condition to the head nurse and physician
- p) Reaction on therapeutic measures and any significant incidents
- q) Assists Physician when performing procedures in ward rounds and carrying out their instructions
- r) Attend in service education and participated conference in unit management
- s) Serve as professional role model to other staff members
- t) Participate in overall functioning of the unit including maintenance of supplies and equipment, inventory checking and contributing to the total neatness and appearance of the unit.
- u) Perform other duties as assigned.

EQUIPMENT COMMONLY USED

- ❖ Drain removal article
- ❖ Continuous cardiac monitor
- ❖ Injection articles
- ❖ Dressing articles
- ❖ Suction machine
- ❖ Nebulising system
- ❖ Ambu bag
- ❖ Pulse Oxy meter
- ❖ Infusion pump
- ❖ Crash cart with emergency
- ❖ ECG Machine
- ❖ Syringe pump
- ❖ Glucometer

- ❖ Cardiac monitor
- ❖ Oxygen therapy devices
- ❖ Steam inhaler
- ❖ Computer

CASE HANDLED

Pre and post Delivery cases, Appendicetomy, Hystrectomy, MTP cases, D&C, D&E cases, Scopy cases

EXTRA CURRICULAR ACTIVITIES

- Basic Life Support Program (BLS) from Gupte Hospital, Pune, Maharashtra
- Medication Management Program from Gupte Hospital, Pune, Maharashtra
- IV Therapy Management Program from Gupte Hospital, Pune, Maharashtra
- Advance Cardiac Life Support from Gupte Hospital, Pune, Maharashtra
- NABH Program from Gupte Hospital, Pune, Maharashtra

DECLARATION

I hereby declare that all statements mentioned above are true and correct at the best of my knowledge and behalf.

Date:

Place:

(Archana Anie Joseph.)