



## ALPHO JOSE

ADDRESS: - Srampickal Kattathara House, Muttar P.O, ALLEPPY, India.  
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### Career Objective

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- To apply my knowledge and skills for the betterment of the organization.
- To give my best performance as human resource specialist in an organization and bringing strong knowledge of human resource policies in the organization.

### Educational Qualifications

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#### POST GRADUATION

- Masters In Human Resource Management from De Paul Institute of Science and Technology, Angamaly in 2019

#### GRADUATION

- Graduated in B.Com with Finance and Taxation from MG University Kerala in 2017 (8.9 CGPA)

#### SECONDARY

- 10+2 Passed from Madhya Pradesh Board in 2014 (87%)

#### HIGH SCHOOL

- 10th Passed from Madhya Pradesh Board in 2012 (82%)

### Projects

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- A Study on Quality of Work Life at Pallickal Roller Flour Mills Pvt. Ltd. Mattoor Kalady
- A Study on Employee Welfare Measures with respect to AKAY Flavors and Aromatics Pvt. Ltd. Pathanamthitta.
- Organization Study at Peoples Diary and Development Project, Kalady.

## **WORKSHOPS/CONFERENCES ATTENDED**

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- Workshop on the topic Emerging Economic and Stock Market Scenario conducted by Kerala Management Association (KMA) on 20<sup>th</sup> June 2018.
- Workshop on the topic Disaster Management and Rebuilding Kerala conducted by KMA on 31<sup>st</sup> August 2018.
- Attended conference on KMA Kerala Digital Summit on 17<sup>th</sup> Jan 2019
- Workshop on the topic Intellectual Property Rights.

## **Certification Courses**

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- Diploma in Foreign Accounting (DIFA).
- Certification in Tally.

## **Extra- curricular activities**

- Coordinated as student coordinator of the All Kerala CSR Conclave and Awards Night.
- Active Member in the student chapter of Kerala Management Association.
- Active member of Women Cell in college.
- Coordinated the placement training program.
- Coordinated HR game as part of college Management fest.
- Coordinated the workshop conducted in the college.
- Participated in Survey collection as part of Re Build Kerala.

## Interpersonal Skills

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- Quick learner and hardworking.
- Positive and friendly attitude.
- Easily interact with people.
- Persuasive and convincing

## Personal Details

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Father's Name	:	Josephkutty K.E
Date of Birth	:	20 <sup>th</sup> May 1996
Marital Status	:	Single
Nationality	:	Indian
Gender	:	Female
Languages Known	:	English (W/R/S), Hindi (W/R/S), Malayalam (W/R/S)

## References

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- Dr. Vinay Raj, Ph.D.  
Professor  
School of Management Department  
De Paul Institute of Science and Technology  
Phone No: 09846302580

## Declaration

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I hereby declare that all the statements mentioned above are correct and true up to the best of my knowledge and belief.

Date:

Place:

(Alpho Jose)