ANUSREE P. S

ADDRESS

Anusreeyam, Palapparambil House

Vattekunnam

Edappally North P. O

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Pin – 682024

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PERSONAL DETAILS

Date of birth: 20-03-1995

Gender: Female

Marital status: Single

Nationality: Indian

Languages known: English, Malayalam and Hindi

CAREER OBJECTIVE

- To join an organization that offers career growth and job satisfaction and also to add some value for the better growth and profit of the organization along with developing my knowledge and skills.

ACHIEVEMENTS

- First prize at the intra-college Business Standard Quiz 2016-2017 held at Adi Shankara Business School.
- Participated in "Advaita 2k16" conducted by Adi Shankara Business School.
- Participated in 36th Management Convention conducted by KMA on CHANGING INDIA NEW PARADIGMS.
- Participated in "ASTRA" held at Amrita School of Business, Kochi.
- MLA Award for best student (commerce group) at HSC level.

EDUCATIONAL QUALIFICATION

SL. NO	COURSE	INSTITUTION	UNIVERSITY/ BOARD	YEAR OF PASSING	PERCENTAGE OF MARKS
1.	MBA FINANCE& MARKETING	ADI SHANKARA INSTITUTE OF ENGINEERING AND TECHNOLOGY, KALADY	KTU	2018	75
2.	B.COM COMPUTER APPLICATION	AMRITA SCHOOL OF ARTS AND SCIENCES,KOCHI	AMRITA VISHWAVIDYA PEETHAM	2016	68
3.	PLUS TWO COMMERCE	GOVT.V.H.S.S.NORTH EDAPPALLY	KERALA STATE BOARD	2013	75
4.	10	GOVT.V.H.S.S. NORTH EDAPPALLTY	KERALA STATE BOARD	2011	65

WORK EXPERIENCE

- Worked as an office administrative assistant at Inspire International Career Guidance from 1/7/2018 to 1/1/2019

COMPUTER EFFICIENCY

- Windows OS, Microsoft Office with good MS Power Point and Excel skills including Macros.
- Accounting Software (Tally).

PROJECTS

- MBA PROJECT-"A study on the financial performance analysis at FOREST INDUSTRIES (TRAVANCORE) LTD,ALUVA"

- Internship at "COCHIN PORT TRUST,KOCHI"

- B.COM PROJECT – "Study on the impact of modern communication system on postel services"

DECLARATION

I hereby declare that the above mentioned information is true to best of my knowledge.

ANUSREE P. S