FIJO ANTONY

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Career Objectives:-

Willingness to capture , attain & pursue adaptive challenging career assignments in Engineering/Information Technology/Management areas with a dynamic organization with mission to grow in Oil & Gas , Railway, Civil & MEP Projects , Hospitals Projects , Technologies, Systems , Industrial Technologies & Systems . Enhanced platform impression with depth knowledge on new techniques & technologies inorder to attain successful paths . Like to work on successful organsiations . Enriched to know the possibilities of day today technologies . Active participant of IT challenges & programmes , seminars . Impressed to know the day to day new technologies & techniques for the fulfillment of challenges .

Professional Strength :-

- In-depth knowledge and understanding the IT systems , processes, procedures and processes of information technology , latest technologies & techniques . Creative & Positive thinking to do the works on time .
- Possess good communication and Project Engg & Mngmt skills , Interfaces & Infrastructures , ELV & BMS .
- Sound organizational and problem solving skills . Enhanced knowledge on data & IT Systems Management .
- Solid knowledge in Computer HardWare & Networking , IT, fiber optics , Telecom,ELV & IT Systems, Office & Industrial Automation , Time & Attendance Systems , Weather forecast devices ,MEP Systems,BMS…Etc .
- In-depth knowledge of cost accounting and financial management systems, HR Systems , Procurement .
- Possess good leadership skills and ability to work independently . Williness to work accuracy & credibility .
- Proved knowledge on IT , Telecom , Office & Industrial Automation , ELV Systems , MIS , BMS,Interfaces & Infrastructures , Oil & Gas , Civil & MEP and Hospitals Projects . Engaged in several multitasking projects .
- Effective leadership methods   on project engg & management inorder to attain goals on working platforms .
- Willingness to work on productive management with good relationships & cross functional excellence method inorder to attain services on time . Ehanced to know the growth of the organization & Success .

- Information Technology Engg & Mngmt professional with more than 20years of relevant experiences delivering IT Techniques, Technologies & methodologies aligned with corporate & large Multinational Corporations (Oil & Gas , Civil & MEP Projects,Hospitals , Engineering , Construction ,Interfaces & Infrastructures) across India & ME.
- Worked as an asset for the organization where my Professional experience & educational abilities would be advantageous for the growth of my organization and myself ,with experience in IT,Computers , Electrical, Electronics , Access Controls , Security Systems , IT & Communications, Interfaces, Infrastructures ,Telecom and Communications, Automation & Controls Systems,ELV & MEP Systems,BMS,Instrumentation &Controls related.
- Successfully attained & achieved IT & ELV, BMS functions by establishing strong IT & Industrial connections , operational initiatives through Innovative changes , seeking cross functional technical expertises to the latest techniques & technologies . Expertised by applying engg , technical & management skills , service excellence , Productive & effective technical expertises , techniques , methodologies and skills , utilising effective methods .
- Successfully Led IT ,ELV,BMS & technical environments, Oil&Gas Construction projects , Hospitals Projects , cross functional teams, directly responsible & involved for all aspects of IT Organization and for the working industry .
- Able to produce IT assets/technology to improve performance, cost controls , optimized the IT interfaces &Infrastructure capability to deliver a cost effective system , patternised availability by as earliest time .
- Maintained ,Planned , scheduled & Managed leadership with organisational management, analytical and organizational ability to perform well on duties . Willing to work effectively with people with professional background and communicate effectively with all management & support staffs , endusers   . Successfully done multitasking projects across India & Middle East . Remarkable works done for Oil & Gas and Hospitals Projects .

- **Effectively performed full fledged IT Systems & Networks Administration supports to clients ,Contractors , End users , Consultants , Sub–Contactors, Vendors ..Etc . Some of them are -> Adnoc,Boroque,Sabic,Natpet,Sipchem, Saudi Aramco,Royal Commsssion KSA , Total , Shell , YERP , Flour Arabia , Bechtel , Worley Parsons , Foster Wheeler , Hill Intl , Mercury Intl , Rotary Gulf , KOC , KOTC , PDO , Etisalat , Saudi Telecom , Mobily , Jumbo UAE , Canar Info Systems KSA , Xerox UAE & KSA ,AST ME,SEHA, Pfeiffer Germany , Dorma,Naffco MiddleEast..Etc .**

- **Worked as a team and managed groups with effective technical practices , successful goals to be attained , management skills , enhanced performances and quality of IT & Systems service industry .**

- **Performed as well as involved on IT & Telecom , ELV & MEP Systems, Automation & Controls Systems , BMS for the Oil&Gas projects , Civil & MEP Projects , Hospitals Projects . Implemented , functionalised IT Services as per the contractual obligations as well as utilized organizational methods at the industry for the functional excellence . Keeps quality on works to be done . Tried to utilize new Techniques & Methodologies for the fullfillness of the works . And to do the works on time .Helped Finance & Accounts dept for the variations on RO.**

Key Competencies & Skills :-

- **IT Systems & Networks Administration - Operations & Project Management , IT Interfaces & Infrastructure Management, Disaster Recovery Management, Contract Negotiations & Obligations, Procurement & Vendor Management, IT & Systems Asset Management and Security.IT Systems & Service Management , Design , IT systems Service Operations . Hospital Information Systems . Integrated Management Systems (IMS) . Quality Management Systems (QMS) .**

- **Project Management, Project IT Risk Management & Environment , IT Systems Implementation .IT Systems Management Analysis, Design & Development, Tools & Methodologies . IT Mngmt Systems . IT Systems Domain Exposure , IT Assets Inventory & Management , Multi functional Projects Contracting, IT service Management , Vendor and Customer Relationship management .**

Professional Work Experience:-

1)Worked as Sr Lead Technical Manager for Compucell / Ecare Dubai / MyKada.Com
Period-> Feb 28 2018 – May 24 2018 . **The works includes Computer Hardware And Networking** jobs , IT . Software installations . Office & Industrial Automation ,Telecom, Access Controls & Security Systems , BMS . ELV & MEP Systems , IT & Telecom Infrastructures and Interfaces jobs . IT Assets & Records Management .Vendor Management . AMC , FSMA Contracts , Warranty claims . Periodic Maintainance . IT Supports , Engineering & Management for Sub Contracts . Inspection of. works done . Service & Warranty Clearances , good relationships with vendors , Sub Contractors , Service providers . PC Data Backup . IT Systems & Networks Administration . LAN , Fiber Optics , WLAN , Services , Implementations , Management . Done projective Client supports jobs for IT & Telecom , ELV & MEP Systems , Bio-Medical Devices , Medical Equiptments . Also worked for the development , Installations..Etc of **" Chargex "** the major product of the company .

2) Worked as Projects IT Administrator at Alpine Bau Deutschland AG,UAE for Adnoc-Boroque Petrochemicals Projects (3Projects)at Al-Ruwais, UAE.Period->May22 2011-June 12 2015.Also worked as Projects IT Administrator at Alpine Bau Deutschland AG UAE ,Alain Seha Hospitals Projects**(5 Projects)**Period:-May 22 2011 to March 2015.Worked for Adnoc Admin Projects Al-Ruwais, UAE(Inside Oil & Gas Areas) from May 22 2011 To March 31 2015 as Project IT Administrator . Performed works for Telecommunications, Access Controlls, Security Systems, Fire Alarm Systems, ELV Systems, Computer Hardware And Networking jobs,IT & Controls Systems,BMS…etc Interfaces & Infrastructures related for the company and for the smooth running of projects activities. Performed as dept **HOD**, **Sr Lead Projects Mngr (IT&Telecom,ELV &MEP Systems,Automation&Controls Systems,BMS),Sr Lead Projects IT & Telecom And Network Systems Administrator**..Etc .

3) Worked as MIS Engineer for Kentz Engg Intl Co Ltd, Kentz Engrs & Constructors, Saudi Arabian Kentz KSA (Kentz is a Member of SNC Lavalin Group).Period->Sep18 2007 To Feb 20 2011 .I worked for Kentz KSA 's Petrochemical Projects at Al-Jubail, for Sharq(Sabic)NIGC(Sabic), Saudi Kayan(Sabic),Sipchem. Also worked for NATPET Yanbu(Sabic).On this time performed as MIS Engr,Projects MIS Engr,Sr Projects Engr, Lead Interfaces Engr, Sr Lead Infrastructure Engr, Lead IT & Controls Commissioning Manager, Sr. Project Manager(IT & Controls), Sr Lead IT & Controls Commissioning Co-Ordinator, Lead Sr Telecom/Communications Engineer, Sr. Lead Commissioning Engineer , Lead BMS Commissioning Engineer , Lead ELV Systems Mngr ..Etc . Also worked for IT proposals for the new projects.

4)Worked as MIS Engineer/Sr Lead IT Systems Support Engineer for RGCK(Radicon Gulf Consult Kentz) Al-Khobar,KSA from Oct 12 2009-Feb 20 2011.On this time also worked for Royal Commission ,Al-Jubail University College,Residential Projects,Railway Projects,Project Engg-mgt job.Etc.
5)Worked as Sr Lead Design-Technical-Commissioning Engineer for Eyemate Technologies Kerala(Cochin, Kothamangalam, Trivandrum Branches) Period-> 04-06-1996-16-09-2007 and frequently upon request(IT,Electronics, Security Systems, Access Controls, Communications, Chiplevel, CardLevel, Electrical.,ELV,Automation& Controls Systems,BMS.Etc),Consultant for the Products.Etc.
6)Worked as Faculty, Test & Repair Centre Technician Cum Field Service Engineer for Grand Masters Technologies PVT Ltd, Cochin, Kerala. Period-> 02th Jan 2000 to 16th Sept 2007.
7) Circuit Links , Electro Clinic Kothamangalam, Ernakulam Dist, Kerala,India.
04-06-1996-16-09-2007-**Senior Lead Field Service Engineer**.(Electrical&Electronics ,AV,IT,ELV,.Etc) .
8)Threestar Power Systems ,ThreeStar Computers AM Road Kothamangalam, Kerala, India.
 Period->4-01-2000-17-09-2007,23-06-2009-11-10-2009..Etc .
Position:- **Visiting Sr Lead Service –Technical & Design Engineer**(Electronics, Electrical, Computers, Chiplevel, UPS & Inverters,ELV Systems ,BMS),Authorised Service Engr for KSEB Instruments& Devices, Core,Proview ,.Etc UPS & Inverters ,Kitchen Equiptments , Office Equiptments & Devices .
9)Computech Services Perumbavoor, Kerala, India .
Period:-2-09-2000-27-02-2006
Position:-**Visiting Sr Service Engineer Cum Technician**(Electronics,Computers, ELV Systems, Chiplevel, UPS & Inverters, Industrial - Office Equiptments & Devices,Medical Equiptments & Devices).
10)Dena Computers & Electronics Kothamangalam,Kerala,India.
20-05-2000-23-08-2003 & Frequently upto 28-02-2006.
Position :-**Systems Service Engineer**(Electronics,Computers,Chiplevel,UPS,ELV, Automation Systems)
 Sr Lead Project Leader for College & School projects(Electronics & Computers Chiplevel,ELV,.Etc).
11)Care Sales And Service
Care Institute for Electronics & Technology Kothamangalam, Kerala, India.
03-06-1996-30-07-1998-Field Service Technician.
01-08-1998-25-10-2001 & Frequently upto 29-08-2005
Position:-**Senior Faculty,Sr Service Engineer Cum Lead Technician**(Electronics, Electrical, Computers,Medical Equiptments&Devices ,Chiplevel, CardLevel,ELV Systems,BMS..etc),Lead Sr Projects Leader for Electronics, Electrical, ELV & IT projects for school, colleges, Engg Institutions,Industries etc.
12)Koluvans Electronics , Ankamaly,Kerala,India
 Period:- 12-08-1998-16-09-2007,as **Visiting Sr Lead Service Engineer Cum Sr Service Technician** for IT,ELV Systems, Electronics , Electrical, Computers, Medical Equiptments&Devices ,UPS & Inverters , Precise-Office Equiptments & Devices.Etc . Also worked as **Sr Lead Field Service Engineer** .

Education Qualifications:-

- DPSE (DIPLOMA IN PERIPHERAL SERVICE ENGG), (January2000-January 2005)
  GMIT Hardware Education, Kerala, India

- PGDCA(POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS), (April1999-Feb 2002)
  Lakhotia Computer Centre, Kerala, India

- DCH (DIPLOMA IN COMPUTER HARDWARE), (June 2000)
  AITES (All India Technical Educational Society), Kerala, India

- DCHE (DIPLOMA IN COMPUTER HARDWARE ENGG), (June 2000)
  National School of Engineering, Kerala, India

- DCN (DIPLOMA IN COMPUTER NETWORKING), (Sept 2003)
  Benz InfoTech, Kerala, India

- DCHT(DIPLOMA IN COMPUTER HARDWARE TECHNOLOGY), (May 2003)
  Benz InfoTech, Kerala, India

- DCH (DIPLOMA IN COMPUTER HARDWARE), (May2003)
  Benz InfoTech, Kerala, India

- DNT(DIPLOMA IN NETWORK TECHNOLOGY)(Sept 2003)
  Benz InfoTech, Kerala, India

Technical Qualifications:-

MRTV NCVT India (MMBT ITC, Kerala)(Year 1996-1998)

DTVVCRS(National Institute Kothamangalam, Kerala, India)(Year 1998-1999)

Other Qualifications:-

GDCSE(Graduate Diploma In Computer Service Engineering), (year 2000-2005)
   GMIT Hardware Education, Kerala, India

GDCHE(Graduate Diploma In Computer Hardware Engineering), (Year-2000-2005)
   GMIT Hardware Education, Kerala, India

GDCNE(Graduate Diploma In Computer Networks Engineering), (Year-2000-2005)
   GMIT Hardware Education, Kerala, India

GDACT(Graduate Diploma in Advanced Computer Technology), (Year-2000-2005)
   GMIT Hardware Education, Kerala, India

Certifications:-

- CCNA R & S (Cisco Certified Network Associate) Routing & Switching -> The course is completed .
  Timenet Infocomm Cochin,Kerala ,India .
- CCNA S (Cisco Certified Network Associate) Security .->The course is completed .
  Timenet Infocomm Cochin,Kerala ,India .

Computer skills:

- MS OFFICE ,System Softwares,Win2000,XP,Vista,7,8,10,2003,2008,2012,Design Softwares ..Etc .

Technical skills:

1)Computer Hardware& Networking . IT Engineering & Management. IT Systems Mngmt . IT Statergy .

2)Electronics & Electrical . Product Engg & Mngmt .Value Added - Design . Value Electronics . Value Electrical .

3)MIS(Management Information Systems) . Process Control Instrumentation Systems . Industrial Automation .

4)IT & Communications, Telecommunications . Commissioning . Configurings . Installations . Testing .Etc .

5)Access Controls & Security Systems . Weather Forecast devices Installations , Services & Mnmgt .

6)ELV & MEP Systems,Automation & Controls Systems, ,BMS , Automation & Controls Systems . Bio-Medical .

7)Interfaces(IT , Networks, Telecom , ELV , BMS , Automation & Controls , Electrical & Electronics) .

8)Interfaces & Infrastructures (IT ,Networks , Telecom , ELV, MEP Systems ,BMS, Automation & Controls.Etc).

9) Industrial - Office Automation & Controls Systems . Integrated Platform Management Systems.Facility Mngmt.

10)Project Management . Construction Management . Engineering Management . Technical Management .

11)Project Engg & Mngmt . Knowledge Enabled Engineering . IT Systems Engineering . Technical Engineering.

12) Industrial Engineering .Value Engineering . MEP Engineering . Construction Engineering & Supervision .

The following works done on ELV Systems,BMS .

1)Access Controls Systems->Systems Installations , SoftWare Installations , Cablings , Configurations..Etc.
Time Attendance Systems configuration , fixing , Software and systems configurations , Access Cards programming ,
Access Cards adding , Swiping machines installations , Configurations , Cablings …Etc .

2)Security Systems->CCTV Camera Installations , Cablings , Software Installations , Positioning , Fixing of CCTV
Cameras...Etc. Gate Barriers Installations , Cablings , Software Installations , Fixing , Servicing ,Configurings ..Etc .

3)Lan Cablings->CAT5 , CAT5E , CAT6 , CAT 6A , CAT6E cables Crimping , Punchings , Cable Terminations, Splicing ,
Fixing of sockets , Fixing of Switches,Patch Panels Fixing..Etc . Comm port cable terminations - Splicing & soldering .

4)Telecommunications-> Systems Installations , Device Configurings , Cablings,Terminations ,POE N/W's , Digital .

5)WLan -> WLan Router Configurations , Access Point configurations , Routers & Access Points fixing , Cabling ..Etc

6)Fiber Optic ->Cabling,Terminations , Fault finding , Testing & Commissioning , Failure detections , Soldering .

7)Worked for Commissioning , Design & Technical jobs for Secuity Systems Power Adaptors , Audio Amplifiers..Etc

8)Fire Alarms -> Systems Fixing , Device fixings , Fault finding , Installations , Configurings , Cabling …Etc

9)Complete IT Interfaces & infrastructure jobs done for the projects , Offices ,companies & institutions what ever I
worked . It Includes GMIT HardWare Education Cochin , Grand Masters Technologies PVT Ltd Cochin,EyeMate
Technologies Kerala,ThreeStar Power Systems Kerala- India ,ThreeStar Computers Kerala-India,Viswajyothi College
Of Engineering & Technology, Mar Athanasius College of Engineering , Mar Athanasius College of Arts & Science..Etc.

The Following works done for IT Systems Management,IT Preventive&Service Management,IT Delivery Mgmt ,Office Automation . FSMA , AMC .

1) Systems Installations (Desktops , Laptops) , Configurings ,.Etc . Warranty & Guarantee claims ..Etc .Printer Installations (Laserjet ,DeskJet..Etc),Configurings , Connectivity ,Fault finding,FSMA,AMC ,Warranty claims.

2) Plotter Installations , Configurings , Connectivity , Fault finding,FSMA , AMC ,Warranty & Guarantee claims .Copier Installations , Configurings , Connectivity ...Etc .Scanning to pc , server configurings . Software installations.

3)Email , Scanning configurings on copiers , PC's , Laptops ,Printers, All-In-One , System Configurings , Connectivity .

4) Server maintainance . Periodic maintainance . Updates & upgradations . Groundings for servers . AMC , FSMA Software installations on servers , work stations . New PC assemblings . Recovery & Restoration options . Computer HardWare & Networking ,maintainance . Periodic maintainance .Preventive cautions & maintainances.

5) Data Backup & Recovery .Email security ,email backups & archieves . Password protection methods .

6) Antivirus installations & services . Preventive maintainance , System security . Active & Passive service methods.

7) Server Rack Installations & Mounting . Cat 3 , 5 , 6 cablings . Grounding methods for server racks. Electrical .

8) Installations , Configurations of projectors . Wall & ceiling fixing of projectors . FSMA ,AMC , Warranty claims .

9) Installations of network switches , Access Points , Routers , Repeaters . Warranty & Guarantee claims .

10) Configurations of network switches , Access Points , Routers,Modems , Repeaters...Etc. Warranty claims .

11) Fixing of network switches , Access Points , Routers , Repeaters..Etc . POE networks & Switches . DB & JB fixings .

12) Installations of network panels . Installations,Configurings , Fixings of Nano Stations . Products Warranty claims .

13) Crimping,Patching , Joining of Lan Cables . Wimax installations – Configurings . Joining of Fiber optic cables .Etc .

14) Mounting , Fixing , Splicing , Terminations of Lan Cables .Fiber Optic connectivity .VSAT Installations .

 15) IT Inventory . Assets inventory . IT Policies implementations . Software updates installations . Windows updates.

16) Preventive maintainance of Office Automation systems , Equiptments ,Devices   . FSMA , AMC, Warranty claims .

1) Contacting service providers for the needed services for copiers,printers,plotters,..Etc .

2) Warranty claims . Guarantee claims . Extra warranty & Guarantee RO . AMC RO . FSMA RO .Requesition Order creation and submitting to procurement dept .AMC,FSMA contracts for copiers, plotters .etc .Effective selection of A4 , A3 paper , A0 – C4 Plotter paper roll. Contracts negotiations with vendors . Mutual interactions with vendors & mngmt . Obligations to suppliers .

3) Parts , Consumables and peripherals R.O creations . Keep items on stock . Warranty & Guarantee status .

4) Re-placement orders from vendors . Keep & place orders before stock is finishing .

5) Co-Ordination for get serviced the items sent for service / repair / replacement .

The Following works done for Electronics,Electrical ->Systems & Service Management ,FSMA , AMC .

1) Assembling of Electronics , Electrical Devices , Audio-Video Systems & Devices .

2) Repairing of Electronics , Electrical Devices , Audio-Video Systems & Devices .

3) Servicing of Electronics , Electrical Devices , Audio-Video Systems & Devices .

4) UPS , Inverters Assembling , Repairing & Servicing . FSMA , AMC , Warranty & Guarantee claims .

5) Arrangements for warranty claims . AMC . Arrangement of temporary machines .

6) Co-Ordinate with vendors for services needed on Warranty . Contacting vendors for AMC & extra warranty .

7) Arrangements of parts , consumables , peripherals .Etc . Keeping parts ,Consumables,Peripherals on stock .

Personal Details :-

Date of Birth	: April 5 1977 .
Contact Address	: Mundackal House, Kothamanagalam, Kerala,. India.
Mobile Number (India)	: 00919526879346,00919847893346
Tel India	: 0091452973346
Email	: fijo1977@gmail.com
Marital Status	: Married
Languages Known	: **Malayalam,English,Hindi ,Tamil & Urdu .**
PassportNo	: K7425536
Place of Issue	: Abudbabi
Date Of Issue	: 30-08-2012
Date of Expiry	: 29-08-2022

<u>Driving Licences :-</u>

Having valid UAE driving licence (Manual) & valid Indian driving licences .
Licence Number   : 741739(Manual Licence) .
Date of Issue   : 10-10-2013 & Expiry : 09-10-2023 .
Place of Issue   : Abu Dhabi .

<u>References :-</u>

1) Mr. Cyril Leahy
Sr Project Manager / Sr Lead EPC Projects Director , Sr Director (Oil & Gas Projects)
Kentz Engineers and Constructors, K.S.A. (Member of SNC Lavalin group)
Email: -Cyril.Leahy@kentz.com

2) Mr Norman Grant
   Sr Site Manager / Sr EPC Projects Director / Global Director (Adnoc Group Oil & Gas Projects)
   Borouge Petrochemicals Projects, Abu Dhabi, U.A.E.(Subsidiary of Adnoc group)
   Email:-ngrant@ajes.ae , Mob:-00971-50-6687144

Fijo Antony