

Manu Kuriakose

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Cochin – 682019, Kerala
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Age: 30 years

Date of Birth: March 25, 1988

Nationality: Indian

Work Experience

2016 – Till date

Online Marketing executive, Malayala Manorama,
(Kottayam)

Key responsibilities:

- To promote the website online and offline
- To research new changes in online market.
- To increase site traffic and promote website
- To make new clients and retain the existing ones.
- To develop new ideas and manage website(s)

2014 – 2016

Payroll Associate, NGA Leela Infopark, Kakkanad

Key responsibilities:

- Responsible to do UK based payroll
- Salary calculation
- Responsible for employees payment related matters

2013 to 2014

HR Manager Trainee, BTH Sarovaram

Key responsibilities:

- To look every employee on end to end basis
- Conduct employee interviews
- Provide trainings and development for employees

Projects

Organizational study at Milma Tripunithura:
To learn the entire process of how milk reaches
the end customers from the suppliers

Study on Hotel BTH Sarovaram:

To study customer decision making process regarding
accommodation services at BTH group of hotels

Career Objective

To realize the potential in me that makes life
meaningful and also to bridge the gap between
my potential and performance with a process
of continuous improvement.

Special Achievements

- Class representative during MBA
- Team leader for marketing games during college fests
- School captain during plus two
- Won prizes in sports activities
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Core Strengths

- Team coordination and management
- Deadline management
- Motivating and inspiring the team
- People management
- Grievance handling for employees

Education

2012 - 2014 (Albertian Institute of Management)

MBA, 62.0 %

2008 - 2010 (Siena College of Professional Studies,
Edakochi)

BCom, 50.0 %

2007 (Sree Narayana Vidya Peetam, Tripunithura)

Plus Two, 57.0 %

2005 (Salsabeel Central School, Mundur, Thrissur)

SSLC, 53.0 %

Languages

English | Malayalam

Reference

George P.J. (Associate Editor)
Malayala Manorama, Kottayam Ph: 9846061339

Ajish K.S, (Marketing Manager)
Malayala Manorama, Trichur, Ph: 9895757909

Declaration

I hereby declare that all the details furnished above
are true to my knowledge.