

# Nahar Singh

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## Profile Summary

A retired technical army person with more than 33 years of experience in the field of **Administration, Security Management, Facility Management, Human Resource Management and Investigation** seeking a position to utilize knowledge and experience to serve your organization with sheer determination and commitment.

## Work Experience (Corporate)

### BRP Infotech Private Limited, New Delhi (Company Manager)

From March, 2016 to Present

- Working as a company manager and responsible for managing all the operations of the company. Managing the whole human resource of the company which is approximately 50 employees.
- Scope of work also includes meeting with the clients and approach them for buying the product of the company.
- Scope of work also includes day to day meeting with managing director for discussing the major decisions relating to the company.

### Om Logistics Limited, New Delhi (Investigation Officer)

From March, 2015 to November, 2015

- Was an Investigation Officer in the Legal and Liaisoning Department of Om Logistics Limited, New Delhi since March, 2015 after retirement from Indian Army.
- Had to investigate in any abnormal activities which take place in any part of the country in the business of the company such as thefts, internal frauds, funds recovery from different parties etc.
- Had to liaison with the police authorities of various states to lodge the cases and to assist them in capturing the culprits and recovering the goods and money of the company.
- Successfully handled and resolved all such cases and recovered goods and money of high value which benefitted the company both in terms of financial and reputation.

## Work Experience (Indian Army)

From September, 1984 to October, 2014

### Administration and Facility Management

- Served as Administration Incharge in the army managing the work of army personnels and units in peace as well as in counter insurgency operational areas over a period of 15 years.
- Worked as Junior Adjutant at the regiment level with strength of approximately 800 army personnels to look after and assist in the overall administration of the regiment.
- Worked as Company Commander to manage and command a company in highly sensitive areas of Jammu and Kashmir with strength of 250 to 300 army personnels and their overall look after and well-being.
- Worked as Officer-In-Charge (OIC) during the service tenure for various inspections, procurements and audits held at army establishments across India.
- Appointed as Officer-In-Charge (OIC) and member of the committees for carrying out investigation in various matters during the service tenure.
- Worked as Duty Exchange Officer (DEO) at various Army Telecommunication Exchanges including Delhi, Jaipur and Lucknow over a period of 15 years.
- Managed a team of approximately 45 army and civilian operators working at Army Telecommunication Exchanges.
- Managed and supervised overall telecommunication, calls at such Army Telecommunication Exchanges including VIP and VVIP calls.

- Set up and supervision of telephone systems in highly sensitive areas during combat operations of the Indian Army.
- Served as Officer-In-Charge (OIC) of Network Operation Center (NOC) at Army Headquarters, New Delhi for the period 2012 to 2014.
- Managed and supervised a group of 30 army personnel working at the Network Operation Center of Army Headquarters, New Delhi.
- Handled and supervised resolution of complaints relating to network of all the defence departments in New Delhi region.

#### Security Management

- Served as Security Officer in the Army at various places across the country in peace as well as in counter insurgency operational areas during service tenure.
- Worked as Liaison Officer (LO) for VIPs and VVIPs at various army establishments.
- Served approximately 14 years in highly sensitive areas of Jammu and Kashmir and north-eastern region of India while successfully managing the security tasks and administration.

#### Work Experience (United Nations)

##### From March, 2006 to October, 2006

- Served on the United Nations (UN) Mission in Khartoum, Sudan (Africa) for 8 months in 2006.
- Administered a group of people belonging to different countries during UN Mission in Khartoum, Sudan to support and accomplish the peace keeping motive of the UN in the highly sensitive and disputable areas.

#### Educational Qualifications

- Passed Secondary School Examination in 1982 from Board of Secondary Education, Rajasthan.
- Passed Higher Secondary School Examination in 1983 from Board of Secondary Education, Rajasthan.
- Passed Bachelor of Commerce (B.Com Part I) in 1984 from Rajasthan University, Jaipur.
- Diploma in Electronics/ Radio/ Telecommunication from Ministry of Labour & Employment, Directorate General of Employment & Training, Government of India in 2014.
- Degree of Graduation from Ministry of Personnel Public Grievance and Pension (Department of Personnel and Training), Government of India in 2014.

#### Awards and Certificates (Indian Army)

- Awarded The United Nations Medal and Certificate in recognition of duties in the Service of Peace as a Military member of the United Nations Mission in Sudan in 2006.
- Awarded Certificate from the President of India on being appointed as a Junior Commissioned Officer in the Regular Army in the year 2000.
- Awarded Security Training Certificate by the Indian Army for handling security for a period of 30 years in relation to defence areas and matters.
- Awarded Character Certificate with Exemplary Character under regulations of the Indian Army.
- Awarded Certificate of Appreciation for successfully organizing Iyappa Trophy in Baramulla, Jammu and Kashmir in 2011.

#### Information Technology and Other Skills

- Proficient in working on MS Office – Word and Excel.
- Having proficient communication skills in English and Hindi.

#### Personal Details

- Rank: Subedar Major (Junior Commissioned Officer)
  - Corps: Corps of Signals
  - Date of Birth: 01<sup>st</sup> July 1964
  - Address: A4C/168, Janakpuri, New Delhi - 110058
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