CURRICULUM VITAE

Mukesh P V
Pathuppilliyath (H)
Madathumpady P. O
 Pin:680733
Mobile: +91 9447519658
Email:mukeshpv90@gmail.com
mukesh.nair90@yahoo.com

CAREER OBJECTIVE

Looking for a challenging career which demands the best of my professional ability in terms of, technical and analytical skills, and helps me in broadening and enhancing my current skill and knowledge.

PERSONAL INFORMATION

A confident and reliable Asst.Manager with extensive practical experience of working with Servers, network systems, Firewalls and resolving any support issues that are raised to the service desk. Possessing a proven ability to administer and control the operation. Configuration and maintenance of computer based information systems and Biomedical Devices as well as having an eye for detail and able to multitask under pressure. An excellent communicator can relate well with people at all levels and has the flexibility of working well as part of team on my own.

Coordination of functions, Install, adjust, maintain, repair, or provide technical support for biomedical equipments in all Locations of Bourn Hall Clinic India . Also, work frequently in research and development in quality assurance.

Now looking to further an already successful career by working for an ambitious and expanding company.

PROFILE

- 8 Years of experience in Managing Windows Server Administration, Network administration, Building, Security Systems (BMS, CCTV, Access Control Systems, Firewall,)

- 5 Years of Experience of managing and maintaining all the Biomedical Equipment Purchase , Installation ,Management, and Clean Room Engineering Works.(Ultrasound Machine, Anesthesia Machine,Incubator,Micromanipulator,LAF etc. in Bourn Hall International India Pvt Ltd.

- Expertise in implementing and managing Windows Server 2008 and AD.and Hosted Mail server management, UTM etc.

- Ensure security of data, network access and backup systems

- Manage staff by recruiting, training and coaching employees, communicating job expectations and appraising their performance
- Analytical, good at problem solving and excellent in maintaining interpersonal relationship.
- Good verbal and written skills.

WORK EXPERIENCE

➢ **Organization**   : Bourn Hall International India Pvt Ltd(**Present**)

Job Role: Asst. Manager IT and Biomedical
Duration: May 2014 to Present
Job Responsibilities:

Overall responsibilities of managing all the IT Services ,andBiomedical requirements in Bourn Hall
India (Gurgaon, Kochi , Lajpat Nagar) location

- Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.
- Managing and Maintaining Firewall,Cisco Wireless Controller, Exchange Server, EPBAX and Security Infrastructure In the Premise including BMS and CCTV and Access Control and Bio metric Systems
- Managing and Maintaining BMS System.
- Managing and Maintaining
- Providing training on HIS(Hospital Information System – UBQ Medics) to new employees on each department modules.
- Plan, organize, control and evaluate IT and electronic data operations
- Manage the team and individual performance, technical and skills development.
- Ensure high quality up to date documentation exists for all service arrangements.
- Managing and maintaining Licensing and other Regulatory requirements.

Biomedical Engineering at Bourn Hall Clinic India Region

- Purchase of equipment's (which includes inviting quotations/tenders for purchasing new equipment's/machines & preparing comparison chart for the same).
- Writing specifications for all the new equipment's & machinery.
- Evaluating the equipment &machinery on the basis of its initial cost as well as its operating cost: since many times, the high maintenance & operating cost of the equipment turns out to be much higher than the initial cost.
- Inspection of incoming equipment & machinery and doing pre-acceptance checks before official acceptance & payment.
- Maintaining records; for e.g. equipment history.
- Setting standards & ensuring their compliance.
- Maintaining the equipment to the best of its performance by organizing a planned maintenance program for all equipment's and attending to emergency breakdowns and repairs.
- Arranging for training programs for personnel in clinical engineering department as well as the end users.
- Advising & providing expertise to the medical staff & administration.
- Maintaining equipment inventory for all existing & incoming equipment's.
- Active involvement in the activities of the hospital's safety committee & checking safety hazards.
- Monitoring contract services viz. A.M.C. and C.M.C.
- Keeping record of the Spares/consumable items.

➢ **Organization** : HCLInfo systems Limited , Cochin

Job Role: IT Support Engineer. [November 2012– May 2014]

Job resposibities:
- plan and prioritize tasks and coordinate installations; direct and supervise staff; assess and evaluate common network problems in order to determine solutions.

Duration: - 1.5 year

Client: Spices board of India

➢ **Organization**: IBM Daksh Business Process Services Private Limited , Mumbai
Job Role: Practitioner- CRM Operation[04-Mar-2011 to 02-Jun-2012]

Duration:- 15 Months

Job Role: Providing technical support service
Client – Du Home Services-Networking (UAE) .

➢ **Organization**: C-Net communications, Cochin
Job Role: Service Engineer
Duration:- 6 months

➢ **Organization**: Green Renewable Energy Systems , Bangalore
Job Role: Technical Assistant [10-4-2006 to 10-5-2007]
Duration:-12 Months

Job Responsibilities:-

➢ Managing modifications on servers and network equipment's
➢ Create and Modify Group Policy and applied for OU based and Domain based.
➢ Creating Security group for Shared folder permissions, Printer group for Network printer permission, managing auditing in single domain environment, creating user profiles in Windows 2008 server
➢ Support and provide superior service via phones, e-mails and faxes
➢ Ensure security of data, network access and backup systems.
➢ Testing and evaluation of newly arrived technology. Creating new methods and ideas to improve the performance and efficiency
➢ Problem-solving with hardware such as HP Aand Dell and HCL Hardware Handling,   Dell Power Edge 720 , HCL IGL 2700 AF Rack Servers ,HP- Pavilion-ML350.

SOFTWARE SKILLS

Firewall	Fortigate60c, Cyberoam 100i
Operating Systems	Server 2008, Windows 8/7/2000/XP, Other Windows OS
Anti-Virus	Kaspersky, Semantic, MacAfee
Remote access tools	Team viewer, Amyadmin,VNC

TECHNICAL SKILLS

● Managing and Maintaining BMS, CCTV, Access Control Systems, EPBAX, Etc.
● Managing and Maintaining Active Directory
● Server Support in Windows administration with Physical server and Virtual servers.
● Disaster Recovery of Crashed servers.
● Preventive Maintenance for all servers
● Managing Users, Computers and Groups.
● Implementing, managing Routing and Remote Access.
● Solution providing for Handling of Domains, Primary Domain Controller, Backup Domain Controller, User Management, Organizational Unit, **Group Policy Administration**

ACADEMIC DETAILS

● Diploma in Computer Engineering with 65% (State Board of Technical Education Kerala) at SREE RAMA Govt.PolytechniccollegeTriprayar, Thrissur, (2007-2010)

● I.T.I (ELECTRONIC MECHANIC, N.C.V.T.) passed with first-class (72%) from Govt. I.T.I Mala, Thrissur, (2004-2006).

● **Plus two**(Science Group) passed with from VivekaChandrikaSabha Higher Secondary School Puthenvelikkara, Eranakulam, (2002-2004).

- **STD X** (**S.S.L.C**) (Department of Education, Kerala) passed with first-class from Govt.high school, Iranikulam, Thrissur, (2002).

STRENGTHS

- Determined to learn with practical approach
- Good communication skills
- Enthusiastic and can produce results under deadline constraints
- Dedicated
- Sociable Character

PERSONAL DETAILS

Father's Name   P. Venugopal
Date of Birth   28-05-1987
Sex   Male
Marital Status   Single
Nationality   Indian
Languages known   English, Hindi, Kannada, Malayalam

I hereby declare that the details furnished above are true to the best of my Knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Mukesh P V

DECLARATION