

RESUME



**MANOJ V RAGHAVAN
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CAREER OBJECTIVE

To secure a challenging position where I can effectively contribute my skills as security and safety professional for growth of organization and myself.

PROFILE SUMMARY

Served in Indian Navy for 20 years and 06 months and retired as Master-At-Arms on 31 Oct 2018. Experienced in Security Field with broad based experience in performing various function such as.

Identify suspicious activities and guard illegal actions such as violence, threats, thefts.

Suspicious behaviour and regulation breaches

Monitor and control entrances and exits to and from assigned firm's premises in order to prevent unwanted/unauthorised attendance.

Report and document security statuses

Actively manage and perform actions required to secure an environment such as patrol, investigations, active presence and operation of security equipment.

CORE COMPETENCIES INCLUDE

- (a) A competent Junior Commissioned Officer with over 20 years of extensive, hands-on experience in general administration, Material Management, Security, Logistics and Liaison in high pressure and challenging environments.
- (b) Adept in supervising personnel and managing all general administration issues.
- (c) Possess leadership qualities and driven by motivation to deliver results and achieve objectives.

- (d) Managing the entire security set up including implementing and monitoring the Exit/Entry system for movement of personnel, Vehicles, Raw material etc.
- (e) Managing and maintaining firefighting equipment's, guiding personnel in handling and using the same with a view to prevent accidental loss and damage to the organisation.
- (f) Proficient in handling CCTV, Access control systems including biometrics, burglar alarm devices etc.

Also includes

Strategic Planner

Fast Learner

Sound judgment

Workforce Planning

Knowledge on Security Equipment's

Creative problem solver

Human resources

Time Manager

Resource Management

Strong Working relationship

Employee Relations

Process improvement techniques

Strong Interpersonal Skills

MS Office

WORK EXPERIENCE

Master-At-Arms (Junior Commissioned Officer), Indian Navy

I joined Indian Navy in 03 Apr 1998 and have served at various locations in the country in different positions. In the last 20 years I have served in the Regulating/Provost cadre dealing in administration, security, manpower management and various other sections.

ACADEMIC PROFILE

10th CBSE board

12th CBSE board

Graduation

Leadership course from INS Agrani, Coimbatore

Management course from INS Agrani, Coimbatore

Crime scene investigation, lifting and packing of material from CDTS Hyderabad

PERSONAL PROFILE

Date of Birth : 01/09/1978
Age : 40 years
Sex : Male
Marital Status : Married
Name of Father : V D Raghavan
Nationality : Indian
Language Known as : English, Hindi & Malayalam

DECLARATION

I hereby declare that the above-furnished information is true and correct to the best of my knowledge.

Place: Cochin

MANOJ V RAGHAVAN.

Date: