RESUME

**JINU JACOB**

Thundathil House

Pallikavala

Cheranalloor p.o

Ernakulam

682034 PH: 7558089770

Email Id: jinuaj1993@gmail.com

**CAREER OBJECTIVE**

As a beginner in the industrial field, while making a positive contribution, I would like to build a career, making the best use of my analytical, creative and logical skills to perform the job efficiently.

**PROFILE SUMMARY**

* Good communication skill.
* Quick decision making ability to work independently and in team.
* Ability to deal with people diplomatically.
* Quick learner.

**PERSONAL QUALITIES**

* Hard worker.
* Willingness to learn new things.
* Positive thinker
* Honest.

**ACHIEVEMENTS**

* Conducting management fest “EMPERIORS 2K16” as a college co-ordinator at K.M.M College of Arts and science, Trikkakara.

**PROJECTS**

* Mini project : Organization Study at KITEX LTD, Kizhakkambalam.
* Main project : Financial Performance analysis at FACT LTD, Udyogamandal, Eloor.

**ACADEMIC QUALIFICATION**

* 2017 : MBA (Finance) from K.M.M College of Arts and science, Trikkakara (MG University)- Awaiting result
* 2014 : B.Com (Co-operation) from N.S.S Arts College for women’s, Tripunithura (MG University).

**TECHNICAL PROFICIENCY**

* Microsoft Office (MS Word, MS Excel, MS PowerPoint).
* Accounting package: Tally ERP 9
* 8 months course DIFA (Diploma in Indian and Foreign Accounting at G-Tec, Tripunithura.

**PERSONAL DETAILS**

* Date of Birth : 16th September, 1993
* Age : 24
* Gender : Female
* Language knows : English, Malayalam and Hindi.

**REFERENCES**

* USHA THOMAS

Assistant Professor

MBA Department

K.M.M College, Trikkakara.

Ph: 8606199290

* PRIYA SURENDHRAN

Deputy Manager (Finance)

FACT LTD, Eloor

Ph: 9745160065

**DECLARATION**

I hereby declare that all the information stated above is true to best of my knowledge and belief. I take the responsibility of any mistakes in data if occur in future.

Place : JINU JACOB

Date :