

RESUME FOR A JOB



ZAIRA BABU

Zairababu94gmail.com

9567579070

SUMMARY

Resume for a job in your reputed institution and hence to improve my skills and promote good will and fame of your institution

CAREER OBJECTIVE

To enhance my managerial and entrepreneurship skills and be a catalyst in your institutional progress...

SKILLS

Entrepreneurship skills Managerial skills Leadership skills Innovative ideas and creative skills Easily minkling skills with good organising potential

PROJECTS

A study on Inventory Management at Mangala Seafood, Aroor.

EDUCATION

COURSE	NAME OF INSTITUTION	BOARD/ UNIVERSITY	YEAR OF PASSING
M.COM	St.Joseph College Thopumpady	M.G. University	Pursuing
B.COM	S R B S Gujarati College Mattancherry	M.G. University	2015
Plus Two	Sri.Cochin Gujarati Vidhyalaya.H.S.S	Kerala Syllabus	2012
SSLC	St. Mary's A.I.G.H. School Fort Kochi	Kerala Syllabus	2010

ACHIEVEMENTS

Certificate from Merchant Navy for Swimming.

STRENGTHS

Having good potential to manage, co-ordinate and to organise matters with punctuality and in good sense.

AREAS OF INTERESTS

Social issues, acquiring knowledge,keep healthy relationship with people.

HOBBIES

Listening music,surfing in social networks,swimming,cycling.

PERSONAL DETAILS

Address: Mubeen Manzil,

H/N: 11/107 South Thamaraparambu K.B.Jacob road Amaravati Fort kochi-1

Date of Birth: 22/04/1994

Gender : Female

Nationality: Indian

Marital Status: Single

Languages Known: English, Hindi, Malayalam, Urdu

DECLARATION

I, Zaira babu, hereby declare that the information provided in this resume is true and right to the best of my knowledge.

ZAIRA BABU