

JOSE JOY

KUNCHARATH HOUSE, POOCHAKKAL P.O, CHERTHALA,
ALAPPUZHA, KERALA 688526

CONTACT No.: +91-9072 88 444 8,9633 695 695

E-mail: jose.joy2@gmail.com



OBJECTIVE:

To obtain a challenging Leadership, Managerial and Supervisorial position for where I can put forth my best skills to achieve the company's goals with the best utilization of its resources.

PROFESSIONAL AND ACADEMIC QUALIFICATION:

| No. | Degree | Field | Awarding Institute |
|-----|-------------------------------------|------------------------------------|--|
| 1 | Master's in Business Administration | Marketing and Logistics Operations | St. Berchmans College, Kerala, India. (M.G. University) |
| 2 | Bachelor's in Commerce | Finance and Taxation | Rajagiri College of Management & Applied Sciences, Kerala, India. (MG. University) |
| 3 | Grade 12 – CBSE | Commerce with Finance | LISIEUX English School, Vaikom Kerala, India. (AISSCE). |
| 4 | IELTS Score (Band 7) | English Language | International English Language Testing System (IELTS) |

MANAGERIAL AND LEADERSHIP ACHEIVEMENTS:

- Class Coordinator for the year 2014-15 in SB College, Changanasserry, Kerala, India.
- Event Head for Berchnova 2015 in SB College, Changanasserry, Kerala, India.
- Second Best Management Team in Inter-College Management Fest, conducted in Marian College, Kuttikanam 2015, Kerala, India.
- First in Treasure Hunt for the Management fest 2015 conducted by Rajagiri College of Management & Applied Sciences, Kerala, India.

TECHNICAL SKILLS (MANAGERIAL AND LEADERSHIP SKILLS):

- International Logistics Management
- Supply Chain Management and Optimization
- Warehouse Operations and Management Systems
- Operations and Transport Management

PERSONAL SKILLS:

- Management, Leadership and Supervisorial Skills
- Communication and Interpersonal Skills
- Multi-tasking and Ad Hoc Decision Making
- Coordination and highly adaptive to changes
- Team Builder and Motivator

WORK EXPERIENCE:

| No. | Employer | Position | Titles/Duties | Start /End Date | Location |
|-----|--------------------------|-------------------------------|---|--------------------------|------------------------------|
| 1. | JOECE Enterprises | Operations and Export Manager | <ul style="list-style-type: none">• International Export Documentation• Quotation Preparation• Market Analysis• Direct Customer Handling/Support• In-House Production Management• Logistics Management• Fund collection Management• Product and Website Designing• Power Point Presentations for Meetings | March 2016 - Present | Cherthala, Kerala, India. |
| 2. | IRINE Interiors PVT LTD. | Interior Art Work Designer | <ul style="list-style-type: none">• Product Designing• Customer Management/ Support | June 2015- February 2016 | Cherthala, Kerala, India. |
| 3. | Southern Batteries | Sales Executive | <ul style="list-style-type: none">• Product Sales | May 2015 | Bangalore, Karnataka, India. |
| 4. | Big Bazar | Sales Executive | <ul style="list-style-type: none">• Product Sales | September 2014 | Trivandrum, Kerala, India. |

LANGUAGES KNOWN:

English, Malayalam and Tamil

HOBBIES & INTERESTS:

- Communication, Social Networks & building new career relationships
- Team Building activities
- Adventure trips, leisure travels & driving
- Listening to music
- Playing computer games

PERSONAL INFORMATION:

Date of Birth : 15th July 1991
Gender : Male
Marital Status : Single
Nationality : Indian
Indian Driving License Number : 32/5330/2010

DECLARATION:

I hereby declare that the facts furnished above are true, correct and complete to the best of my knowledge and belief; I bear the responsibility for the correctness of the above-mentioned.